

PARK THEATER VIDEO PROJECTION SYSTEM

September 30, 2018

Dear Bidder:

The City of McMinnville will receive sealed bids for the installation of a video projection system for the Park Theater. Sealed bids will be received no later than 2:00 p.m., local time, October 30, 2018 in the office of the City Recorder, McMinnville City Hall, 101 East Main Street, P.O. Box 7088, McMinnville, Tennessee, 37111, and then at said office publicly opened and read aloud. Bids will be awarded based on the lowest and/or best bid. The City reserves the right to reject any and/or all bids.

Bidders are requested to read the complete specification invitation carefully and submit their bid in strict accordance with the requirements set forth therein. There is no requirement of a pre-bid site meeting.

All equipment shall be fully guaranteed by the bidder against factory and delivery defects. Any defect which may occur, as the result of either faulty material or workmanship within the period of the manufacturer's standard warranty, or defects encountered during deliver, shall be corrected without expense to the City of McMinnville.

By virtue of bidding, the bidders guarantee the price quoted in the bid will remain firm until delivery, including the time from when the bids are opened until a purchase order is issued, such time not to exceed thirty (30) days.

If there are any questions regarding the specifications, you may contact Kevin Roberts, Park Theater Manager, City of McMinnville Parks and Recreation Department, at (931) 506-2787.

Sincerely,

Kevin Roberts
Park Theater Manager

GENERAL SPECIFICATIONS

Each bidder must indicate his compliance with these specifications, by checking yes or no in each section of the specification. Checking "YES" to that section will mean full compliance; checking "NO" will mean an exception is being taken. All exceptions must be fully explained on a separate page titled "EXCEPTIONS", giving reference to the page where the exception is taken. Failure to comply with this requirement will result in bid proposal being rejected.

SECTION A. GENERAL SPECIFICAITONS YES:NO

A. 1 INTENT: The intent of these specifications is to provide sufficient information to permit prospective bidders to make proposals on installation of a professional video projection system installed at the Park Theater. _____:

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make their equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his equipment fails to meet these specifications. It is the intention of the buyer to purchase quality products and not necessarily the products with lowest initial cost. The equipment furnished shall conform to all industry safety standards. _____:

A. 2 The manufacturer shall defend any and all suits and assume all liability for any claim against the purchaser for the user of any patented process, device, or articles forming any part of the apparatus proposed. Each bidder shall supply proof of product liability and facility insurance equal to or exceeding \$1,000,000.00. A copy must be submitted with the bid. _____:

A. 3 Bidder shall compute pricing less Federal and State taxes. It is understood that any applicable taxes will be added to the proposed prices, unless the purchaser furnishes appropriate tax-exempt forms. This means your bid should be one lump sum. _____:

A. 4 The purchaser will not consider any proposals which require advance payments for any portion of the apparatus prior to its completion and final acceptance. _____:

A. 5 Bids shall be addressed and submitted in accordance with the "Call For Bid Cover Letter", including the words Park Theater Video Projection System. _____:

A. 6 It is bidders responsibility to see that their proposals arrive on time. Late proposals, telegram or telephone bids WILL NOT be considered. _____:

- YES:NO
- A. 7 No exceptions will be allowed for any of the aforementioned instructions.
Bids not submitted in accordance with these instructions will be rejected. _____:_____
- A. 8 Each bid shall be accompanied by detailed description of the work to be performed,
materials used, and equipment submitted. It is the intent of these specifications to
cover the furnishing and delivery of services and equipment as specified. _____:_____
- A. 9 No bid shall be considered unless the bidder can meet the special conditions
stated herein. _____:_____
- A. 10 PRICES AND PAYMENTS:
All bid prices shall be F.O.B. destination on a delivered and accepted basis
at the City of McMinnville, Park Theater, 115 W. Main St.,
McMinnville, Tennessee 37110. _____:_____
- A. 11 BID EVALUATION:
The purchaser, the Park Theater Manager, shall evaluate bid received and purchasing
agent. This evaluation will be based as a minimum on the following criteria:
1. Commitment for expedient delivery. _____:_____
 2. Commitment to the general conditions contained herein, including
warranty. _____:_____
 3. Completeness of the proposal, i.e., the degree with which it responds to all
requirements and requests for information contained herein. _____:_____
 4. Manufacturing and delivery schedule. _____:_____
 5. Contractor's demonstrated capabilities and qualifications. _____:_____
 6. Equipment supplier's demonstrated capabilities and qualifications. _____:_____
- A. 12 EXCEPTIONS TO SPECIFICATIONS:
Exceptions shall be referenced to the paragraph and page of these
specifications where the item appears, and drawings or photographs and
technical information about the exception shall be included. Any
exceptions may be considered during the evaluation process, and the
decision shall be final.
- Proposals taking total exception to specifications will not be accepted.
- The purchaser reserves the right to accept or reject any or all bids on
such basis as purchaser deems to be in its best interest. _____:_____

YES:NO

A. 13 CONTRACT AWARD:

The purchaser reserves the right to reject any or all bids deemed to be unresponsive. The purchaser also reserves the right to waive any informalities, irregularities and technicalities in procedure.

____:____

The purchaser reserves the right, before awarding the contract, to require a bidder to submit evidence of his qualification as may be deemed necessary. Documentation which may be required if financial soundness, technical competency, and other pertinent qualifications of a bidder, including past performance (experience) with the purchaser.

____:____

A. 15 WARRANTY:

Manufacturer shall warrant all services, materials, and equipment for a period of at least one year from date of start up to the purchaser.

____:____

Under this warranty manufacturer's liability is limited to furnishing purchaser, without cost, parts and labor required replacing defective material or workmanship when there is no indication of misuse, neglect, improper maintenance, accident or overloading of apparatus. Defects shall be reported to seller in writing by the purchaser within the warranty period. Parts and labor will be supplied after inspection by any authorized agent of the manufacturer. Defective part (s) shall be returned pre-paid by purchaser to seller when requested.

____:____

Warranty shall begin upon acceptance of the service and equipment by the purchaser.

____:____

Copy of factory warranty (s) must be included in the bid.

____:____

A. 16 MATERIAL AND WORKMANSHIP:

All equipment furnished shall be guaranteed to be new and of current manufacture, to meet all requirements of these specifications, and to be in intended use condition at the time of delivery.

____:____

All workmanship shall be of high quality and accomplished in a professional manner so as to insure a safe and functional apparatus with an aesthetic appearance.

____:____

A. 17 PARTS MANUAL:

Bidder shall furnish complete parts, maintenance and operator's manual.

____:____

A. 18 DELIVERY:

Bidders shall bid delivery time based on number of calendar days from date countersigned contract is issued on the apparatus.

____:____

A. 19 OSHA, FEDERAL & STATE REGULATIONS:

All equipment shall meet OSHA requirements, Federal Noise Standards and State and Federal laws, and be ADA compliant.

____:____

General Specifications

YES:NO

“Iran Divestment Act” T.C.A. 12-12-101 et. Seq. – By submission of this bid each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. 12-12-106

_____:_____

The City of McMinnville will receive sealed bids for a video projection system at the Park Theater. The following specifications describe the minimum requirements for the services, materials, and equipment expected. The equipment bid shall be new, of current design and production models and available to the commercial market. Any additions, deletions or variations from the following specifications must be noted or the bid will be rejected. Standard items appearing in the manufacturer’s published specifications furnished by the bidder shall be included in the bid unless otherwise noted. One copy of the manufacturer’s published specifications shall be included with the bid.

_____:_____

BID SPECIFICATION INSTALLATION OF VIDEO PROJECTION SYSTEM

Scope -

To design and install a professional video projection system for the Park Theater [With the exception of the high voltage electrical] this system shall be a turnkey installation. Park Theater to supply video sources

Description, Scope Projection System:

An Optoma EH515TST 5500 lumen projector or equivalent will be installed.

The projector chassis is black.

This projector will be mounted via a Peerless ceiling mount at 14 feet back from screen

This projector will utilize HDbaseT technology. An Optoma 4K100TX-HDbase transmitter will be installed in the booth for input of sources .

This will allow control of all projector and screen functions.

When the projector is turned on the screen will lower automatically

A Cat6e [existing /provided by Park Theater] from the sound booth to the projector and will feed up to 4K signal from the source input to the projector.

The installation of a 20 amp receptacle to power the projector will be the responsibility of the owner.

The projection screen shall be an electric type Dalite 99780C.

[108" high X 192 " wide and 243" diagonal] with 2" of black drop at top

The screen will be mounted to the steel beam at the back of the stage[*between the two vertical beams*] [***The installation of power to the screen will be the responsibility of the owner.***]

Equipment:

- 1) Optoma EH515TST lumen projector
- 1) Optoma:4K100TX-HDbase transmitter
[HDBaseT Transmitter, HDMI 2.0, HDCP 2.2, 1080p, 1440p, 4K UHD 2160p (3840x2160), 4K 4096x2160, HDMI Pass Thru, HDMI ARC, IR remote, RS-232, 3x RJ45, (10/100 Mbps), phantom power over single Cat6 cable up to 328 ft., supports Full 3D, Transmitter 14.8 oz, 1-Year limited warranty]
- 1) Peerless ceiling mount[black]
- 1) hardware
- 1) DA-LITE: 99780AC
- 1) DA-LITE:RF-IR Control:40973
- 1) DA-LITE:39021 trigger kit

- 1) Assorted Video Connectors, Heat Shrink & Labels
- 1) Assorted Rigging Hardware
- 2) Assorted Installation Hardware
- 1) Assorted Video Cables and jumpers

Installation Services:

The price offered for this project shall include installation costs. Installation costs shall include the installation of all of the above listed equipment in a professional and code compliant manner. Company shall provide quality on-site terminations of all wires, wire labels for all system wires and documentation to support the installed system. Additionally, every system will includes on-site training.

Installation costs do not reflect client responsibilities such as electrical installation, terminations or wire provisions. Installation costs are estimated based upon industry standard installation practice.

1) Design, shop drawings and coordination: N/A

2) Manuals: Company will submit upon completion of this project one binder housing all product manuals as included with the equipment upon packaging.

3) Training: Company will provide a total of one hour of training to the owner upon completion of the project.

4) Warranty: All equipment purchased will include a standard manufacturer's limited warranty. Company will provide warranty support for this equipment according to the guidelines established by each manufacturer. Additionally, the entire project will include a one-year workmanship warranty guarding against faulty cables, terminations and installation.

5) Upgrades: See change orders

6) Installation Methods: Company will install the above listed equipment in accordance with electrical code provisions and professional industry standards

All cables installed will be professionally labeled with laser printed Panduit labels which will correspond with the shop drawings aforementioned. All racks and wiring harnesses will be professionally wire tied, bundled and dressed according to industry standards.

8) Insurance:

Company will maintain adequate workman's compensation and liability insurance during the life of project, beginning on the first day of installation and ending on the day of final completion.

City will assume no responsibility for the theft or damage of any equipment.

9) Change Orders: All changes to this project which alter the proposed shop drawings and system design must be provided in written form by Company and approved by owner prior to such changes taking place.

10) Services not offered: The electrical contractor for the construction of the facility must provide the installation of all conduit and electrical requirements. All cost associated with these services will be the sole responsibility of owner. Company will furnish shop drawings to the electrical contractor as needed to indicate specific requirements.

Terms

A final payment equal to the remaining balance, including all change orders, the balance of the original project contract and any other additions will be due following completion of the project. Completion shall be defined as approved and signed off by the owner and all work, including punch lists (if any) completed to the satisfaction of the owner.

TIMELINE:

<u>ACTION</u>	<u>DATE</u>
1. RFB Issued and Advertised	September 30, 2018
2. Inquiry Deadline	October 19, 2018
3. Proposals Due/Bid Opening	October 30, 2018 2pm
4. Committee Approval	November 13, 2018
5. Board Approval	November 27, 2018
6. Award Contract	November 28, 2018

Proposal Form
City of McMinnville
Parks and Recreation Department
Video Projection System

Date _____

Submittal Due Date and Location: October 29, 2018, in the office of the City Recorder,
McMinnville City Hall, 101 East Main Street, P.O. Box 7088, McMinnville, Tennessee, 37111

Bid Submitted By:

Company _____

Address _____

Phone _____

Contact Person _____

Fax Number _____

Warranty Information: _____

Delivery Information: (State number of calendar days for delivery after the date
purchase order is received.) _____ calendar days.

Total Bid Price \$ _____

Signature: _____

(Job Title)