

REQUEST FOR BIDS: East Main Firehall Roof

Dear Interested Bidder:

October 2, 2018

The City of McMinnville will receive sealed bids to replace the roof on the East Main Firehall for the City of McMinnville Fire Dept., per specifications enclosed. Bids will be received no later than 2:00 PM local time, October 25, 2018, in the office of the City Recorder, City Hall, P.O. Box 7088, 101 E. Main St., 3rd floor, McMinnville, Tennessee, 37111, and then at said office publicly opened and read aloud. Bids will be awarded based on lowest and/or best bid. The city reserves the right to reject any and all bids.

Bidders are requested to read the complete specifications invitation carefully, and submit their proposals in strict accordance with the requirements set forth therein. The East Main Firehall is stated in section A. 7 of package.

All material shall be fully guaranteed by the bidder against factory and delivery defects. Any defect which may occur, as the result of either faulty material or workmanship within the period of the manufacturer's standard warranty, or defects encountered during deliver, shall be corrected without expense to the City of McMinnville.

By virtue of bidding, the bidders guarantee the price quoted in the bid will remain firm until delivery and installation, including the time from when the bids are opened until a purchase order is issued, such time not to exceed sixty (60) Days.

Any questions regarding this bid invitation must be submitted in writing, and be received a minimum of five (5) days prior to opening date. Changes, if any, will be sent in writing to all invited bidders.

If there are any questions regarding the specifications, you may contact Kendall Mayfield, Fire Chief at (931) 473-6739 or kmayfield@mcminnvilletn.gov.

Sincerely,

Kendall Mayfield
Fire Chief
City of McMinnville

Request for Bid

MCMINNVILLE FIRE DEVELOPMENT DEPARTMENT

Roof Replacement for East Main Firehall

Each bidder must indicate his compliance with these specifications, by checking yes or no in each section of the specification. Checking "YES" to that section will mean full compliance; checking "NO" will mean an exception is being taken. All exceptions must be fully explained on a separate page titled "EXCEPTIONS", giving reference to the page where the exception is taken. Failure to comply with this requirement will result in bid proposal being rejected.

A. GENERAL SPECIFICATIONS

YES:NO

- A. 1 INTENT: The intent of these specifications is to provide sufficient information to permit prospective bidders to make proposals on replacing the Firehall roof. Any materials shall meet the bid specifications. _____:_____

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make their product unique. Therefore, all bids will be considered, but every bidder must state, in detail, where their product fails to meet these specifications. It is the intention of the buyer to purchase quality products and not necessarily the products with lowest initial cost. The products furnished shall conform to all industry safety standard. _____:_____

- A. 2 The manufacturer shall defend any and all suits and assume all liability for any claim against the purchaser for the user of any patented process, device, or articles forming any part of the apparatus proposed. Each bidder shall supply proof of product liability and facility insurance equal to or exceeding \$1,000,000.00. A copy must be submitted with the bid. _____:_____

- A. 3 Bidder shall compute pricing less Federal and State taxes. It is understood that any applicable taxes will be added to the proposed prices, unless the purchaser furnishes appropriate tax-exempt forms. This means your bid should be one lump sum. _____:_____

- A. 4 The purchaser will not consider any proposals which require advance payments for any portion of the project prior to its completion and final acceptance. _____:_____

- A. 5 Bids shall be addressed and submitted in accordance with the "Call For Bid Cover Letter". The words "Sealed Bid for Fire Hall Roof",

the date, and bid opening time must be stated on the face of the bid envelope. ____:____

A. 6 It is bidder's responsibility to see that their proposals arrive on time. Late proposals, telegram or telephone bids WILL NOT be considered. ____:____

No exceptions will be allowed for any of the aforementioned instructions. Bids not submitted in accordance with these instructions will be rejected. ____:____

Each bid shall be accompanied by detailed description of the work to be performed, materials used, and equipment submitted. It is the intent of these specifications to cover the furnishing and delivery of services and equipment as specified. ____:____

Sometimes items have been specified by brand name or model number. These have been carefully selected because of their reliability and availability of replacement locally. In order to be responsive, items named shall be contained in bid proposals. ____:____

No bid shall be considered unless the bidder can meet the special conditions stated herein. ____:____

Experience: Bidders must have at minimum three (3) years of experience roofing experience. A list of those projects with contact information for each will serve as references and must be included in the bid package. ____:____

A. 7 PRICES AND PAYMENTS:
All bid prices shall be F.O.B. destination on a delivered and accepted basis at the City of McMinnville, Fire Department, East Main Firehall, 313 East Main St., McMinnville, Tennessee 37110. ____:____

A. 8 Payment: Upon completion of work and City's satisfaction payment will be authorized. ____:____

A. 9 BID EVALUATION:
The purchaser, Fire Chief, shall evaluate bid received. This evaluation will be based as a minimum on the following criteria:
1. Commitment for expedient delivery. ____:____

- 2. Commitment to the general conditions contained herein, including warranty. _____:
- 3. Completeness of the proposal, i.e., the degree with which it responds to all requirements and requests for information contained herein. _____:
- 4. Manufacturing and delivery schedule. _____:
- 5. Contractor's demonstrated capabilities and qualifications. _____:

A. 10 EXCEPTIONS TO SPECIFICATIONS:

Exceptions shall be referenced to the paragraph and page of these specifications where the item appears, and drawings or photographs and technical information about the exception shall be included. Any exceptions may be considered during the evaluation process, and the decision shall be final. _____:

Proposals taking total exception to specifications will not be accepted. _____:

The purchaser reserves the right to accept or reject any or all bids on such basis as purchaser deems to be in its best interest. _____:

A. 11 CONTRACT AWARD:

The purchaser reserves the right to reject any or all bids deemed to be unresponsive. The purchaser also reserves the right to waive any informalities, irregularities and technicalities in procedure. _____:

The purchaser reserves the right, before awarding the contract, to require a bidder to submit evidence of his qualification as may be deemed necessary. Documentation which may be required if financial soundness, technical competency, and other pertinent qualifications of a bidder, including past performance (experience) with the purchaser. _____:

A. 12 WARRANTY:

Manufacturer shall warrant all services and materials for a period of one year from date of completion to the purchaser. _____:

Under this warranty manufacturer's liability is limited to furnishing purchaser, without cost, parts and labor required replacing defective material or workmanship when there is no indication of misuse, neglect, improper maintenance, accident or overloading of apparatus. Defects shall be reported to seller in writing by the purchaser within the warranty period. Parts and labor will be supplied after inspection by any authorized agent of the manufacturer. Defective part(s) shall

be returned pre-paid by purchaser to seller when requested. _____:

Warranty shall begin upon acceptance of the service and materials by the purchaser and provide manufacturer's 20-year full systems warranty. _____:

Copy of warranty (s) must be included in the bid. _____:

A. 13 MATERIAL AND WORKMANSHIP:

All materials furnished shall be guaranteed to be new and of current manufacture, to meet all requirements of these specifications, and to be in intended use condition at the time of delivery. _____:

All workmanship shall be of high quality and accomplished in a professional manner so as to insure a safe and functional job with an aesthetic appearance. _____:

A. 14 PARTS MANUAL:

Bidder shall furnish a complete maintenance manual. _____:

A. 15 DELIVERY:

Bidders shall bid delivery time based on number of calendar days from date countersigned contract is issued. _____:

General Specifications

"Iran Divestment Act" T.C.A. 12-12-101 et. Seq. – By submission of this bid each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. 12-12-106 _____:

BID SPECIFICATION

FIRE HALL ROOF

The City of McMinnville Fire Department will receive sealed bids for the Installation of a new roof at the East Main Fire Hall. The following specifications describe the minimum requirements for the services, materials, and equipment expected. The equipment bid shall be new, of current design and production models and available to the commercial market. Any additions, deletions or variations from the following specifications must be noted or the bid will be rejected. Standard items appearing in the manufacturer's published specifications furnished by the bidder shall be included in the bid unless otherwise noted. One copy of the manufacturer's published specifications shall be included with the bid

Fire Hall Roof Specifications

YES:NO

1. Install ½ or equivalent primed wood fiber board over entire roof
_____:
2. Install 60mil TPO over entire roof to include walls (front and rear). Roof can be either fully adhered or mechanically attached per manufacturer specs.
_____:
3. Front Wall: Roofing should terminate just under existing metal cap secured with termination bar anchored to wall.
_____:
4. Rear Wall: Roofed (both barrel side and top) with a 26g metal cap fabricated to cover the top of wall to extend down vertically a minimum of 4 inches. The cap is to cover both the horizontal and vertical portions of the wall. Cap should be anchored to wall with tap cons or equivalent to prevent wind damage. Color of wall cap is to match existing on front of building.
_____:
5. Drip edge should be 26 g metal fabricated having a minimum roof detail of 3 inches and extending vertically into gutter approximately 4 inches. Color to match front wall.
_____:
6. Remove existing windows and cover with 5/8 plywood and then ½ wood fiber board. Fully adhere the roof to this portion and secure at top directly below overhang with termination bar. Any penetrations not used should be removed filled with appropriate decking and roofed. All other should have manufacturers recommend flashing detail.
_____:
7. All screws should penetrate through decking minimum of ½ Standard 3 in plates on wood fiberboard and 2 3/8 seam plates (or manufacturers specs) on TOP.
_____:
8. All seams to be robot welded to greatest extent possible.
_____:

Proposal Form
City of McMinnville

Fire Department

East Main Fire Hall Roof Replacement

Date _____

Bid Submitted By:

Company _____

Address _____

Phone _____

Contact Person _____

Fax Number _____

Warranty Information: _____

Delivery Information: (State number of calendar days for delivery after the date purchase order is received.) _____ calendar days.

1. Fire Hall Roof Total Bid Price \$ _____

Signature: _____

(Job Title)

Public Notice

The City of McMinnville will receive sealed bids to replace the roof on the East Main Firehall for the City of McMinnville Fire Dept., per specifications set. Bid specifications can be picked up at the office of the City Recorder, 101 E. Main Street, McMinnville, TN 37110. Bids will be received no later than 2:00 PM local time, October 25, 2018, in the office of the City Recorder, City Hall, P.O. Box 7088, 101 E. Main St., 3rd floor, McMinnville, Tennessee, 37111, and then at said office publicly opened and read aloud. Bids will be awarded based on lowest and/or best bid. The city reserves the right to reject any and all bids.

The City of McMinnville does not discriminate based on race, color or national origin in federal or state sponsored programs, pursuant to Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d).

Shirley Durham, City Recorder

Southern Standard

1 time