

## *City of McMinnville, Planning and Zoning Department*

101 E. Main Street / P. O. Box 7088, McMinnville, TN 37111

(931) 473-1204 Fax (931) 473-6231

Email: [pzmcminn@mcminnvilletenn.com](mailto:pzmcminn@mcminnvilletenn.com)



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### Memorandum

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**To:** Historic Zoning Commission Members  
**From:** City of McMinnville, Planning and Zoning Department  
**Date:** June 4, 2015

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The McMinnville Historical Zoning Commission will meet on **Friday, June 12, 2015 at 9:00 a.m.**

1. Call to order.
2. Approval of Minutes for April 28, 2015 meeting.
3. Certificate of Appropriateness Review--- Richard and Shelia Boyd's approval request regarding exterior alteration or repair work for property at 322 at West Colville Street.
4. Certificate of Appropriateness Review---Hardee's approval request regarding roofing material and signage at 407 West Main Street.
5. Certificate of Appropriateness Review---Chuckle Monkeys Treats and Gifts request regarding signage for property at 310 W. Main Street.
6. Status Report---Historic Zoning Commission review of the first half of the Historic District Guidelines document
5. Review and Adoption---Revised By-Laws of the Historic Zoning Commission.