

## *City of McMinnville, Planning and Zoning Department*

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### **Memorandum**

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**To:** Historic Zoning Commission Members  
**From:** City of McMinnville, Planning and Zoning Department  
**Date:** June 23, 2015

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The McMinnville Historical Zoning Commission will meet on **Tuesday, June 30, 2015 at 11:00 a.m.**

1. Call to order.
2. Approval of Minutes for June 12, 2015 meeting.
3. Certificate of Appropriateness Review--- Joyce Cooper's approval request regarding exterior alteration or repair work for property at 110 North Spring Street.
4. Certificate of Appropriateness Review---Kristin Beedle and Donald Roach approval request regarding signage and windows at 112 North Spring Street.
5. Status Report---Historic Zoning Commission review of the first half of the Historic District Guidelines document
5. Review and Adoption---Revised By-Laws of the Historic Zoning Commission.
6. Other business.
7. Adjourn.