

## REGULAR SESSION

September 12, 2017

The Board of Mayor and Aldermen of the City of McMinnville, Tennessee, met in regular session at its regular meeting place, City Hall, Tuesday, September 12, 2017, at approximately 7:00 p.m. Adequate public notice of the agenda was given by notices posted at City Hall, articles in the Southern Standard newspaper and news reports on the local radio stations. Present were: Mayor Jimmy Haley; Vice Mayor Ben Newman, Aldermen Kate Alsbrook, Everett Brock, Ryle Chastain, Steve Harvey and Mike Neal. Others present: Shirley Durham, City Recorder; Bill Brock, Acting City Administrator; Tim Pirtle, City Attorney; and members of the news media and press.

The meeting was presided over by the Honorable Mayor Jimmy Haley, with Shirley Durham, City Recorder, recording the action taken at the meeting.

### CONSIDERATION OF MINUTES

Mayor Haley stated that written copies of the minutes of the regular session of August 22, 2017 had been sent to each member of the Board of Mayor and Aldermen previously. He asked if any member of the Board wished to make any corrections, additions or modifications to the minutes.

Motion was made by Mr. Chastain to dispense with the reading of the minutes and approve them as written. The motion was seconded by Mrs. Alsbrook and carried.

### RECOGNITION OF VISITORS

No visitors expressed a desire to address the Board.

### COMMUNICATIONS

Motion was made by Mr. Chastain to approve a request from Dale McDaniel, Chairman, Warren County Voter Registration Committee, to use the grassy lot located across from City Hall on September 26, 2017 from 10 am – 6 pm to register eligible citizens to vote. The motion was seconded by Mr. Newman and carried.

### PETITIONS

There were no petitions.

### UNFINISHED BUSINESS

There was no unfinished business.

### NEW BUSINESS

Mr. Harvey stated he wanted to discuss the request from Nolan Ming to change the name of the Planning and Zoning Department to Community Development Department. They ran out of time when this was discussed in the last Building and Grounds Committee meeting.

Mr. Harvey asked Mr. Ming for his comments regarding his request for the name change.

Mr. Ming stated he felt Community Development Department better described what his department does. They do a lot more than just Planning and Zoning. Some other cities use Community Development rather than Planning and Zoning.

Following discussion Mr. Harvey asked this to be placed on the next Board agenda.

#### RESOLUTIONS

Resolution No. 2026, a resolution to authorize the City of McMinnville, Tennessee to name Nolan Ming as code official of the City of McMinnville and to set the date for the resolution to become effective was introduced for adoption.

Motion was made by Mr. Chastain to adopt Resolution No. 2026. The motion was seconded by Mr. Brock and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Neal, Newman and Mayor Haley voted aye. Voting Nay: None. Motion carried.

#### ORDINANCES

Ordinance No. 1762, an ordinance of the City of McMinnville, Tennessee, to appropriate funds to certain nonprofit charitable organizations and certain nonprofit civic organizations to promote civic betterment, social improvements and the health and general welfare of the residents of the City of McMinnville and to promote the economic welfare of the City of McMinnville and its residents, for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in the aggregate amount of \$421,025.00 and to provide the conditions under which the appropriations are made; and to express the time when the ordinance becomes effective was introduced for first reading.

Motion was made by Mr. Newman to pass Ordinance No. 1762 on first reading. The motion was seconded by Mr. Brock and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Neal, Newman and Mayor Haley voted aye. Voting Nay: None. Motion carried.

Ordinance No. 1763, an ordinance of the City of McMinnville, Tennessee, to create McMinnville Tourism Development Authority and adopt the bylaws substantially in the form attached to this ordinance as Exhibit "A"; and to express the time when the ordinance shall become effective was introduced for first reading.

Motion was made by Mr. Newman to pass Ordinance No. 1763 on first reading. The motion was seconded by Mr. Chastain and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Neal, Newman and Mayor Haley voted aye. Voting Nay: None. Motion carried.

Ordinance No. 1764, an ordinance to amend the Municipal Code of the City of McMinnville, Tennessee, by adopting a new and complete Chapter 6 of Title 5, which section incorporates the levying of a hotel tax on the privilege of occupancy of a hotel and adopting substantially in the form the Monthly Tax Return Form attached hereto as Exhibit "A"; and setting the date that this ordinance shall become effective was introduced for first reading.

Motion was made by Mr. Chastain to pass Ordinance No. 1764 on first reading. The motion was seconded by Mr. Brock.

In discussion Aldermen expressed the desire to have our Legislators pursue getting the 2.5% raised to 5% during the next legislative session.

Upon call of the roll Aldermen Alsbrook, Brock, Chastain, Neal, Newman and Mayor Haley voted aye. Voting Nay: Alderman Harvey. Motion carried.

#### DEPARTMENTAL REPORTS

Water and Sewer Director Anthony Pelham reported he was able to resolve the warranty issue for the replacement of the water meters. The meter company had invoiced the City for \$250,000. Mr. Pelham was able to negotiate this down to a zero balance.

Scott McCord, Parks and Recreation Director, reported Request for Bids has been sent out for the skateboard pad.

Administrator Bill Brock informed the Board that at the TML 2017 Risk Insurance Symposium held in Brentwood last month, Jennifer Rigsby, the City's Human Resource Administrator was presented their Excellence in Risk Management Award. This award honors Pool members who exemplify excellence, innovation and creativity, along with commitment to providing quality safety and risk management programs within their entities.

Mr. Brock stated Ben Myers, the owner of the property located at 118 S. Court Square, has requested permission to remove six trees behind his building, two trees are on his property, two on the city's property and two are on the property line.

He will take the trees down with assistance from McMinnville Electric. The Board had no problem with Mr. Myers removing the trees.

#### ANNOUNCEMENTS

Mayor Haley announced the Governor's Conference is scheduled for October 25<sup>th</sup> and 26<sup>th</sup> in Gatlinburg. He asked members of the Board to let him know if they wished to attend in order to make reservations.

ADJOURNMENT

There being no further business the meeting adjourned.

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City Recorder

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Mayor