

REGULAR SESSION

November 27, 2018

The Board of Mayor and Aldermen of the City of McMinnville, Tennessee, met in regular session at its regular meeting place, City Hall, Tuesday, November 27, 2018, at approximately 7:00 p.m. Adequate public notice of the agenda was given by notices posted at City Hall, articles in the Southern Standard newspaper and news reports on the local radio stations. Present were: Mayor Ben Newman; Aldermen Kate Alsbrook, Everett Brock, Ryle Chastain, Steve Harvey, Rachel Kirby and Mike Neal. Absent: None. Others present: Bill Brock, Acting City Administrator; Samantha Moore, Administrative Assistant; Tim Pirtle, City Attorney; and members of the news media and press. Shirley Durham, City Recorder, was absent.

The meeting was presided over by the Honorable Mayor Ben Newman, with Samantha Moore recording the action taken at the meeting.

CONSIDERATION OF MINUTES

Mayor Newman stated that written copies of the minutes of the regular session of November 13, 2018 had been sent to each member of the Board of Mayor and Aldermen previously. He asked if any member of the Board wished to make any corrections, additions or modifications to the minutes.

Motion was made by Mr. Chastain to dispense with the reading of the minutes and approve them as written. The motion was seconded by Mr. Brock and carried.

RECOGNITION OF VISITORS

Warren County Executive Jimmy Haley presented the board with copies of the Warren County-McMinnville Comprehensive Plan prepared by Upper Cumberland Development District.

COMMUNICATIONS

Scott McCord, Director of Parks and Recreation made a change to the communication presented to the Board by Kyle Clyde, McMinnville Parks and Recreation, to hold the Christmas Parade in downtown McMinnville on Saturday, December 1, 2018, to change the ending parade location from the Water Tower to disperse onto Colville Street. Police Chief Bryan Denton added a request to end parking along Main Street from the Magness Library to the Firehall beginning at noon on Saturday until the parade is over. Motion was made by Mr. Chastain to approve the request from Kyle Clyde, McMinnville Parks and Recreation, to hold the Christmas Parade downtown on

Saturday, December 1, 2018 with the change in ending location and addition of Main Street parking closures beginning at noon. The motion was seconded by Mr. Brock and carried.

PETITIONS

There were no petitions.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

The next order of business was to appoint the Aldermatic member to the MES Board. Mayor Newman appointed Steve Harvey to fill the Aldermatic position on the MES Board. All of the Board members voted in favor of his appointment.

The next order of business was the election of Vice Mayor. Mayor Newman nominated Ryle Chastain as Vice Mayor. All of the Board members voted in favor of electing Ryle Chastain Vice Mayor.

Mayor Newman reappointed Earl Barr to the McMinnville Housing Authority Board.

RESOLUTIONS

Resolution No. 2062, a resolution to authorize the City of McMinnville, Tennessee to accept the low bid from Roofing Services Company, Inc. for the Roof Replacement for the East Main Firehall in the amount of \$52,595.00 for the McMinnville Fire Department; to authorize the City Administrator to issue the necessary purchase order on behalf of the City of McMinnville; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Mr. Chastain to adopt Resolution No. 2062. The motion was seconded by Mr. Harvey and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted aye. Voting Nay: None. Motion carried.

Resolution No. 2063, a resolution to authorize the City of McMinnville, Tennessee to accept the low bid from Stubbs Construction Services, LLC for Tennis Court Fencing in the amount of \$15,990.00 for the McMinnville Parks and Recreation Department; to authorize the City Administrator to issue the necessary purchase order on behalf of the City of McMinnville; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Mr. Chastain to adopt Resolution No. 2063. The motion was seconded by Mr. Brock and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted aye. Voting Nay: None. Motion carried.

ORDINANCES

There were no ordinances.

DEPARTMENTAL REPORTS

Acting City Administrator Bill Brock announced his retirement from the City of McMinnville effective February 1, 2019 and read his letter of resignation to the Board.

Alderman Alsbrook announced the Water and Sewer Department's relocation from Bernard Street to Bell Street will soon be completed.

ANNOUNCEMENTS

Mayor Newman announced the Flip the Switch Ceremony will be held this Friday, November 30 at 6:00 p.m. in downtown. This is an event to show appreciation to the City of McMinnville's Urban Forestry Department Employees.

Mayor Newman also announced the Christmas Parade is this Saturday, December 1, 2018. Lineup will begin at noon and the parade starts at the Civic Center at 2:30 p.m.

Chief Bryan Denton announced the Police Department's Annual Christmas lunch is scheduled for Wednesday, December 12th at the Police Department and invited all members of the Board to attend.

Mayor Newman reminded the Board of the Employee Appreciation Christmas Dinner scheduled for December 13th at 5:30 p.m. at the Civic Center and to RSVP to Jennifer Rigsby.

ADJOURNMENT

There being no further business the meeting adjourned.

City Recorder

Mayor