

REGULAR SESSION

December 12, 2017

The Board of Mayor and Aldermen of the City of McMinnville, Tennessee, met in regular session at its regular meeting place, City Hall, Tuesday, December 12, 2017, at approximately 7:00 p.m. Adequate public notice of the agenda was given by notices posted at City Hall, articles in the Southern Standard newspaper and news reports on the local radio stations. Present were: Mayor Jimmy Haley; Aldermen, Kate Alsbrook, Ryle Chastain, Steve Harvey and Mike Neal. Absent: Vice Mayor Ben Newman, Alderman Everett Brock. Others present: Administrator Bill Brock, Shirley Durham, City Recorder; Tim Pirtle, City Attorney; and members of the news media and press.

The meeting was presided over by the Honorable Mayor Jimmy Haley, with Shirley Durham, City Recorder, recording the action taken at the meeting.

CONSIDERATION OF MINUTES

Mayor Haley stated that written copies of the minutes of the regular session of November 28, 2017 had been sent to each member of the Board of Mayor and Aldermen previously. He asked if any member of the Board wished to make any corrections, additions or modifications to the minutes.

Motion was made by Mr. Chastain to dispense with the reading of the minutes and approve them as written. The motion was seconded by Mrs. Alsbrook and carried.

RECOGNITION OF VISITORS

Mayor Haley recognized Ashlee Myers, Whitney Caldwell and Kaitlyn Mullican, students at Warren County High School that are working on a project "Don't Get Hooked" that they are presenting at the elementary schools warning kids about predators that prey upon small children.

COMMUNICATIONS

Motion was made by Mr. Neal to approve a request from Darlene Bryant, on behalf of the "Queens for a Cure" Autism Committee, for permission to host their 7th annual 5K in downtown McMinnville on April 21, 2018 at 8:00 a.m. They will need the street in front of the courthouse/fountain to be blocked off between the hours of 7:00 a.m. and 10:30 a.m. They will also need a stage and use of the electrical outlets. The motion was seconded by Mr. Chastain and carried.

Mayor Haley read a message from Alderman Everett Brock expressing his thanks and appreciation to Hank Patton and all of his crew for the fantastic light display downtown. He has received many great comments from the public. We all owe them a vote of thanks for the great job that went over and above their usual outstanding job.

Motion was made by Mr. Neal to thank Hank Patton, his crew, and any other city employees who made our Christmas a lot merrier. The motion was seconded by Mrs. Alsbrook and carried.

PETITIONS

There were no petitions.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

At the November 28th board meeting the Board voted to have the City Administrator have a Request for Proposal for computer security ready for the December 12th meeting.

Mayor Haley recognized Mr. Brock who gave each member of the Board a draft copy of a Request for Bid for Managed Security Services that he had prepared. He asked them to review it and make any changes they would recommend.

RESOLUTIONS

Resolution No. 2029, a resolution of the City of McMinnville, Tennessee, to accept the low bid of Citizenserve in the amount of \$17,000.00 to provide software and services for an all-in-one cloud based citizen service platform for planning & zoning, building permitting, inspections, property maintenance code enforcement, storm water and floodplain management; to authorize the City Administrator of the City of McMinnville to issue the necessary purchase order on behalf of the City of McMinnville; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Mr. Harvey to adopt Resolution No. 2029. The motion was seconded by Mr. Chastain and upon call of the roll Aldermen Alsbrook, Chastain, Harvey, Neal and Mayor Haley voted aye. Voting Nay: None. Motion carried.

Resolution No. 2030, a resolution requesting that the Tennessee General Assembly exempt the City of McMinnville from requirements of Tennessee Code Annotated 67-4-1425 to allow the

City of McMinnville to increase the levy of its 2.5% tax on the privilege of occupancy of a hotel; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Mr. Neal to adopt Resolution No. 2030. The motion was seconded by Mr. Chastain and upon call of the roll Aldermen Alsbrook, Chastain, Neal and Mayor Haley voted aye. Voting Nay: Alderman Harvey. Motion carried.

ORDINANCES

Ordinance No. 1768, an ordinance to change the zoning classification of one (1) property, as shown on the map attached to the ordinance as Exhibit 1, from R-1 low density residential district to C-2 general commercial district; and to set the time for the ordinance to become effective was introduced for second and final reading.

Motion was made by Mr. Harvey to pass Ordinance No. 1768 on second and final reading. The motion was seconded by Mr. Chastain and upon call of the roll Aldermen Alsbrook, Chastain, Harvey, Neal and Mayor Haley voted aye. Voting Nay: None. Motion carried.

Ordinance No. 1769, an ordinance to establish a three-way stop at the intersection of Westwood Drive and Rivermont Drive; to place the responsibility for the erection of stop signs on the McMinnville Public Works Department; to set the fine for violation; and to set the date for this ordinance to become effective was introduced for second and final reading.

Motion was made by Mr. Chastain to pass Ordinance No. 1769 on second and final reading. The motion was seconded by Mrs. Alsbrook and upon call of the roll Aldermen Alsbrook, Chastain, Harvey and Mayor Haley voted aye. Voting Nay: Alderman Neal. Motion carried.

Ordinance No. 1770, an ordinance to amend the After Hour Service time(s) as adopted in Ordinance 1723; and to set the time for the ordinance to become effective was introduced for second and final reading.

Motion was made by Mrs. Alsbrook to pass Ordinance No. 1770 on second and final reading. The motion was seconded by Mr. Chastain and upon call of the roll, Aldermen Alsbrook, Chastain, Harvey, Neal and Mayor Haley voted aye. Voting Nay: None. Motion carried.

DEPARTMENTAL REPORTS

Scott McCord, Parks and Recreation Director, reported the Christmas Parade was a huge success with 99 entries. He thanked the employees in the other departments that helped with the parade.

He introduced the new Parks and Recreation Department Program Coordinator, Kyle Clyde.

Fire Chief Kendall Mayfield reported the Fire Department has installed over 100 smoke alarms this year in 40 homes. The Fire Department employees are continuing to deliver Meals on Wheels on Mondays. Chief Mayfield invited members of the Board to their Christmas breakfast on December 16th.

Since the next board meeting is scheduled for December 26, 2017, a holiday for city employees, motion was made by Mr. Chastain to cancel this meeting. The motion was seconded by Mrs. Alsbrook and carried.

The next meeting of the Board of Mayor and Aldermen will be January 9, 2018.

Administrator Brock reported that MTAS has been working on an IT Inventory study since March and will be here sometime in January for an onsite visit to look at our equipment and computer systems and meet with staff.

Mr. Brock informed the Board that the City will soon be going paperless with our payroll. Employees and Board members will have to go online to view their pay stubs and other payroll information.

ANNOUNCEMENTS

Mr. Harvey reminded everyone that “Hark at the Park”, a Christmas Concert, will be at the Park Theater on December 21st. This is a benefit for Magness Library and Hamilton Street Activity Center.

Mayor Haley reminded everyone that the employee Christmas Party is Thursday, December 14th at 5:30 p.m. at the Civic Center.

ADJOURNMENT

There being no further business the meeting adjourned.

City Recorder

Mayor