

MINUTES
MCMINNVILLE REGIONAL PLANNING COMMISSION
FEBRUARY 9, 2015

MEMBERS PRESENT

Jim Brock
Jerry Williamson
Amie Hodges
Steve Harvey
David Marttala
Anthony Pelham

STAFF PRESENT

Jason Blalock, Planning and
Zoning Director
Josh Baker, Building Inspector
David Starnes, City Planner

OTHER PRESENT

Lisa Hobbs, Southern Standard

MEMBER ABSENT

Jimmy Haley, Mayor

The February 2014 meeting of the McMinnville Regional Planning Commission was held at 12:00 noon on Monday, February 9, 2015 at McMinnville City Hall. Upon establishing a quorum was present, Chairperson David Marttala called the meeting to order. Jason Blalock was introduced to the commission members as the new Planning and Zoning Director for the City of McMinnville. Alderman Steve Harvey was also introduced to the planning commission as a member who would be taking the place of Jimmy Bonner, who has taken a leave of absence.

DISCUSSION---CHANGE OF PLANNING COMMISSION MEETING DATE

Director Jason Blalock discussed with the planning commission members a proposal from his department to change the meeting date of the commission from the second Monday to the last Tuesday of each month. The reason for the proposed date change would be for a more efficient response time by his departmental staff, and other city departments, concerning the review of subdivision plats, zoning changes, board of zoning appeal matters, etc. As the deadline for the submission of items to the planning commission, and board of zoning appeals, is now toward the first of the month, the change of the meeting date to the last of the month would create a more effective streamline in the review process. After discussion and the consensus of the commission members that the date change would be for the better, Anthony Pelham made a motion for the planning commission meeting date be changed from the second Monday to the last Tuesday of each month. Jim Brock seconded the motion with the members voting all ayes.

APPROVAL OF NOVEMBER 10, 2014 PLANNING COMMISSION MEETING MINUTES

A motion was made by Jerry Williamson to dispense with reading and approve the minutes from the November 10, 2014 Planning Commission meeting. The motion was seconded by Steve Harvey and approved unanimously.

REVIEW AND RECOMMENDATION---CLOSURE OF TWO SECTIONS OF NEEDMORE ROAD

Director Jason Blalock stated that requests had been submitted to the city to have two sections of Needmore Road closed, that are both north and south of the road section closed by the city several years ago. One closure area would be in the vicinity of Tims Motors and the other in the area of the KFC restaurant. In reviewing the proposed closures areas, which were shown visually on screen by Mr. Blalock, it was stated that the city would maintain easements along the road sections and that there were no issues with the closures by the various city departments. After review and discussion, Jim Brock made a motion, seconded by Steve Harvey, for the planning commission to recommend to the board of the mayor and aldermen that the two road sections be closed. The motion passed unanimously.

DISCUSSION---REVISIONS TO MCMINNVILLE ZONING CODE


Director Jason Blalock stated to the commission members that he was requesting from them their permission to start a review process of the McMinnville Zoning Code, as to updates and other needed revisions. All sections of the document would be reviewed, with the possibility of establishing new zoning districts such as one for institutional and civic land uses. Other changes to the document would be for the purpose of promoting "smart growth" in the city as well for infill development. After discussion with Mr. Blalock about this, it was the consensus of the members that the planning commission endorse this departmental project.

STATUS REPORT---MINOR SUBDIVISION REVIEWS

Building Inspector Josh Baker reported that there had been no minor subdivision reviews since the last scheduled planning commission meeting of November 2014.

ADJOURNMENT

With no other business, Jim Brock made a motion to adjourn the meeting. Anthony Pelham seconded the motion with the members voting all ayes.

Chairperson Signature  _____

Secretary Signature _____

Date Approved: _____