

MINUTES
MCMINNVILLE REGIONAL PLANNING COMMISSION
MARCH 31, 2015

MEMBERS PRESENT

Jimmy Haley, Mayor
Jim Brock
Amie Hodges
Steve Harvey
David Marttala
Anthony Pelham

STAFF PRESENT

Rebecca Duncan, Planning
and Zoning Assistant
David Starnes, City Planner

OTHER PRESENT

Keith Bouldin
Lisa Hobbs, Southern Standard

MEMBER ABSENT

Jerry Williamson

The March 2015 meeting of the McMinnville Regional Planning Commission was held at 12:45 p.m. on Tuesday, March 31, 2015 at McMinnville City Hall. Upon establishing a quorum was present, Chairperson David Marttala called the meeting to order.

APPROVAL OF FEBRUARY 9, 2015 PLANNING COMMISSION MEETING MINUTES

A motion was made by Amie Hodges to dispense with reading and approve the minutes from the February 9, 2015 Planning Commission meeting. Jim Brock seconded the motion with the minutes being approved unanimously.

REVIEW AND RECOMMENDATION---KEITH BOULDIN REZONING REQUEST

It was reported that Keith Bouldin had submitted a request to City Hall to have his property at 321 West End Avenue rezoned from R-1 Low Density Residential to C-2 General Commercial District. This relatively narrow strip of land, less than one acre in area, is contiguous with the east side of his property at 323 West End Avenue, which is already zoned C-2 General Commercial District. The rezoning of his property at 321 West End Avenue would provide for the expansion of his self-storage facilities business that is on 323 West End Avenue. After review of the rezoning request, Jim Brock made a motion that the planning commission recommend to the board of mayor and aldermen that the Keith Bouldin property at 321 West End Avenue be rezoned from R-1 Low Density Residential to C-2 General Commercial. Steve Harvey seconded the motion with the members voting all ayes.

STATUS REPORT---CLOSURE OF TWO SECTIONS OF NEEDMORE ROAD

Mayor Jimmy Haley reported that the city's board of mayor and aldermen has not yet taken action on the closing of two sections of Needmore Road, that was recommended for closure by the Planning Commission at last month's meeting.

STATUS REPORT---REVISIONS TO MCMINNVILLE ZONING CODE

Staff Planner David Starnes stated that he hoped to start the process within in the next couple of months of reviewing the city's zoning code for updates and other needed changes. This project had been started by Jason Blalock, but was uncompleted due to his recent resignation from the city as Planning and Zoning Director. The review of the city zoning code would be a lengthy process taking several months; however, Mr. Starnes hoped to have certain sections available for review by late spring of this year.

STATUS REPORT---MINOR SUBDIVISION REVIEW

Staff Planner David Starnes reported that staff of the Planning and Zoning Department had reviewed one plat as a minor subdivision this last month. This simple subdivision consisted of one lot of 1.25 acres at the intersection of Black and South Chancery streets.

DISCUSSION---CHANGE OF MEETING TIME

With the meeting date of the planning commission being changed to the last Tuesday of each month, discussion was also held by the commission members about changing the meeting time on that day from 12:00 noon to 11:30 a.m. Planning and Zoning Assistant Rebecca Duncan reported that, in an early meeting, the Historic Zoning Commission members approved a new meeting time for their commission at 11:00 a.m. A new meeting time for the planning commission of 11:30 a.m. would place it closer to the historic zoning commission time, which would be more convenient for those members who serve on both commission. After discussion and agreement about a new meeting time, Anthony Pelham made a motion for the planning commission to move its meeting time from 12:00 noon to 11:00 a.m. on the last Tuesday of each month. Jim Brock seconded the motion that passed unanimously.

ADJOURNMENT

With no other business, Jim Brock made a motion to adjourn the meeting. Steve Harvey seconded the motion with the members voting all ayes.

Chairperson Signature



Secretary Signature

Date Approved:
