

Tennis Court Renovation

August 15th, 2019

Dear Interested Bidder:

The City of McMinnville will receive sealed bids for the renovation and resurfacing of (2) Tennis Courts for the Parks and Recreation Department per specifications enclosed. Sealed bids will be received no later than 2:00 p.m., local time, September 10th, 2019, in the office of the City Recorder, McMinnville City Hall, 202 Bell Street, McMinnville, Tennessee, 37110, and then at said office publicly opened and read aloud. Bids will be awarded based on the lowest and/or best bid. The City reserves the right to reject any and/or all bids.

Bidders are requested to read the complete specification invitation carefully and submit their bid in strict accordance with the requirements set forth therein. There will be a mandatory site visit scheduled for August 27th, 2019 at 2pm. Bids will not be accepted from companies that do not attend the site visit. The Tennis Court Renovation address is stated in section A. 8 of package.

All material shall be fully guaranteed by the bidder against factory and delivery defects. Any defect which may occur, as the result of either faulty material or workmanship within the period of the manufacturer's standard warranty, or defects encountered during deliver, shall be corrected without expense to the City of McMinnville.

By virtue of bidding, the bidders guarantee the price quoted in the bid will remain firm until delivery, including (90) days from bid opening.

If there are any questions regarding the specifications, you may contact Justin Scott, Assistant Director, City of McMinnville Parks and Recreation Department, at (931) 473-1212.

Sincerely,

Scott McCord
Director of McMinnville Parks and Recreation

GENERAL SPECIFICATIONS

Each bidder must indicate his compliance with these specifications, by checking yes or no in each section of the specification. Checking "YES" to that section will mean full compliance; checking "NO" will mean an exception is being taken. All exceptions must be fully explained on a separate page titled "EXCEPTIONS", giving reference to the page where the exception is taken. Failure to comply with this requirement will result in bid proposal being rejected.

A. GENERAL SPECIFICATIONS YES:NO

A. 1 INTENT: The intent of these specifications is to provide sufficient information to permit prospective bidders to make proposals on the renovation and resurfacing for (2) Tennis Courts. Any materials shall meet the bid specifications. _____:

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make their product unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his equipment fails to meet these specifications. It is the intention of the buyer to purchase quality products and not necessarily the products with lowest initial cost. The equipment furnished shall conform to all industry safety standard. _____:

A. 2 The manufacturer shall defend any and all suits and assume all liability for any claim against the purchaser for the user of any patented process, device, or articles forming any part of the apparatus proposed. Each bidder shall supply proof of product liability and facility insurance equal to or exceeding \$1,000,000.00. A copy must be submitted with the bid. _____:

A. 3 Bidder shall compute pricing less Federal and State taxes. It is understood that any applicable taxes will be added to the proposed prices, unless the purchaser furnishes appropriate tax-exempt forms. _____:

A. 4 The purchaser will not consider any proposals which require advance payments for any portion of the project prior to its completion and final acceptance. _____:

A. 5 Bids shall be addressed and submitted in accordance with the "Call For Bid Cover Letter". The words Sealed Bid for Tennis Court Renovation, the date, and bid opening time must be stated on the face of the bid envelope. _____:

A. 6 It is bidders responsibility to see that their proposals arrive on time. Late proposals, telegram or telephone bids WILL NOT be considered. _____:

YES:NO

No exceptions will be allowed for any of the aforementioned instructions. Bids not submitted in accordance with these instructions will be rejected. _____ : _____

Each bid shall be accompanied by detailed description of the work to be performed, materials used, and equipment submitted. It is the intent of these specifications to cover the furnishing and delivery of services and equipment as specified. _____ : _____

Some items have been specified by brand name or model number. These have been carefully selected because of their reliability and availability of replacement locally. In order to be responsive, items named shall be contained in bid proposals. _____ : _____

No bid shall be considered unless the bidder can meet the special conditions stated herein. _____ : _____

Government Experience: Bidders must have at minimum three (3) years of experience fencing experience. A list of those projects with contact information for each will serve as references and must be included in the bid package. _____ : _____

A. 8 PRICES AND PAYMENTS:
All bid prices shall be F.O.B. destination on a delivered and accepted basis at the City of McMinnville, Parks and Recreation Department, 500 Garfield St., McMinnville, Tennessee 37110. _____ : _____

A. 9 Payment: Upon completion of work and City's satisfaction payment will be authorized. _____ : _____

A. 10 BID EVALUATION:
The purchaser, Parks and Recreation Director, shall evaluate bid received and purchasing agent. This evaluation will be based as a minimum on the following criteria:

1. Commitment for expedient delivery. _____ : _____

2. Commitment to the general conditions contained herein, including warranty. _____ : _____

3. Completeness of the proposal, i.e., the degree with which it responds to all requirements and requests for information contained herein. _____ : _____

4. Manufacturing and delivery schedule. _____ : _____

5. Contractor's demonstrated capabilities and qualifications. _____ : _____

6. Equipment supplier's demonstrated capabilities and qualifications. _____ : _____

A. 11 EXCEPTIONS TO SPECIFICATIONS:

Exceptions shall be referenced to the paragraph and page of these specifications where the item appears, and drawings or photographs and technical information about the exception shall be included. Any exceptions may be considered during the evaluation process, and the decision shall be final. _____:

Proposals taking total exception to specifications will not be accepted. _____:

The purchaser reserves the right to accept or reject any or all bids on such basis as purchaser deems to be in its best interest. _____:

A. 12 CONTRACT AWARD:

The purchaser reserves the right to reject any or all bids deemed to be unresponsive. The purchaser also reserves the right to waive any informalities, irregularities and technicalities in procedure. _____:

The purchaser reserves the right, before awarding the contract, to require a bidder to submit evidence of his qualification as may be deemed necessary. Documentation which may be required if financial soundness, technical competency, and other pertinent qualifications of a bidder, including past performance (experience) with the purchaser. _____:

A. 13 WARRANTY:

Manufacturer shall warrant all services, materials, and equipment for a period of one year from date of delivery to the purchaser. _____:

Under this warranty manufactures liability is limited to furnishing purchaser, without cost, parts and labor required replacing defective material or workmanship when there is no indication of misuse, neglect, improper maintenance, accident or overloading of apparatus. Defects shall be reported to seller in writing by the purchaser within the warranty period. Parts and labor will be supplied after inspection by any authorized agent of the manufacturer. Defective part (s) shall be returned pre-paid by purchaser to seller when requested. _____:

Warranty shall begin upon acceptance of the service and equipment by the purchaser. _____:

Copy of factory warranty (s) must be included in the bid. _____:

A. 14 MATERIAL AND WORKMANSHIP:

All equipment furnished shall be guaranteed to be new and of current manufacturer, to meet all requirements of these specifications, and to be in intended use condition at the time of delivery. _____:

YES:NO

All workmanship shall be of high quality and accomplished in a professional manner so as to insure a safe and functional apparatus with an aesthetic appearance.

____:____

A. 15 PARTS MANUAL:

Bidder shall furnish complete parts, maintenance and operator's manual.

____:____

A. 16 DELIVERY:

Bidders shall bid delivery time based on number of calendar days from date countersigned contract is issued on the apparatus.

____:____

A. 17 OSHA, FEDERAL & STATE REGULATIONS:

All equipment shall meet OSHA requirements, Federal Noise Standards and State and Federal laws, and be ADA compliant. All bidders must meet State and Federal Labor Laws.

____:____

General Specifications

"Iran Divestment Act" T.C.A. 12-12-101 et. Seq. – By submission of this bid each Bidder and each person signing on behalf of any Bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to T.C.A. 12-12-106

____:____

BID SPECIFICATION
TENNIS COURT RENOVATION

The City of McMinnville Parks and Recreation Department will receive sealed bids for the renovation and resurfacing of (2) Tennis Courts located in a pre-existing area measuring 110'x 118'. The following specifications describe the minimum requirements for the services, materials, and equipment expected. The material/equipment bid shall be new, of current design and production models and available to the commercial market. Any additions, deletions or variations from the following specifications must be noted or the bid will be rejected. Standard items appearing in the manufacturer's published specifications furnished by the bidder shall be included in the bid unless otherwise noted. One copy of the manufacturer's published specifications shall be included with the bid

1. Tennis Court Specifications

YES:NO

1. Prepare Surface:

- a) Secure the tennis court complex from public use by blocking access to the courts during construction/renovation period in coordination with the Parks and Recreation Department. ____:____
- b) The site should be kept clean, neat, and free of unnecessary debris throughout the construction/renovation period. ____:____
- c) Remove and securely store tennis nets for reinstallation at the end of project. ____:____
- d) Remove dirt, dust, debris, oil, grease, vegetation, loose materials, and other surface contaminants which could adversely affect the application of the asphalt tennis court surface color coating system. ____:____
- e) Pressure wash entire surface using a 4,000 psi or greater surface washer. A water connection will be made available to the contractor. ____:____

2. Repair Surface:

- a) Repair cracks, depressions, and surface defects in accordance with the manufacturer's instructions. ____:____
- b) In areas where previous attempts have been made to correct defects, remove all material which is not compatible with the repair products being utilized. ____:____
- c) Flood court to find depressions which are 1/8 inch and deeper. Level with patch binder. ____:____
Grind to a smooth and level grade with playing surface. ____:____
- d) Repair all cracks using an acrylic patch binder and cement mix. ____:____
Grind to a smooth and level grade with playing surface. ____:____

3. Apply Resurfacer:

a) Apply at least two coats of acrylic filler course resurfacer as required by surface roughness and porosity to provide a smooth underlayment for application of color coating.

_____ : _____

b) Resurfacer product should be mixed and applied in accordance with manufacturer’s instructions.

_____ : _____

4. Apply Color Coating System:

a) Apply a minimum of two coats of acrylic color coating to the prepared surfaces so as to provide a medium-speed playing surface.

_____ : _____

b) Color coating system should be mixed and applied in accordance with manufacturer’s instructions.

_____ : _____

c) A two-tone color application will be used, with the in-bounds area being one color and the out-of-bounds area another.

_____ : _____

The awarded contractor must submit standard color samples. Those standard colors must include one green and one red.

5. Line Markings:

a) Lay out tennis court line markings in accordance with the United States Tennis Association and ASBA guidelines.

_____ : _____

b) Apply one coat of line marking primer and one coat of textured line paint as per manufacturer’s specifications.

_____ : _____

c) Lines should be taped, and taped sealed, to provide straight lines and sharp edges.

_____ : _____

6. Product Specifications:

All coatings shall be pure acrylic, containing no asphaltic or tar emulsions, nor any vinyl, alkyd or non-acrylic resins. The color system shall be factory-mixed compounds requiring only the addition of clean water, except for the addition of sand as appropriate. All materials shall be delivered to the jobsite in sealed containers with manufacturer’s label affixed.

The following coating system brands are acceptable:

a) SportMaster Color Coating System, as manufactured by SportMaster Sport Surfaces, 2520 South Campbell St., Sandusky, Ohio

www.sportmaster.net

b) Novacrylic, as manufactured by Nova Sports U.S.A., 6 Industrial Rd. Building #2, Milford, Massachusetts

www.novasports.com

c) Other coating sytem brands will be considered, but must be preapproved prior to the submission of a bid. Bids containing products substituted without prior approval will be rejected.

7. Application Conditions:

The contractor shall only proceed with application of coating system if the surface is dry, clean, and the temperature is at least (50 degrees Fahrenheit) and rising. Additionally, the surface temperature must not be in excess of (140 degrees Fahrenheit). Do not apply coatings when rain is imminent. Always follow the manufacturer’s recommendation for application conditions.

8. Cleanup and Finish:

- a) Upon completion, re-install netting.
- b) Insure all construction related debris, surplus materials, and empty containers are removed from the site.
- c) After completion of courts have cured as per manufacturer's recommendation, re-open tennis complex, in coordination with Parks Dept.

_____:_____
_____:_____

9. Submittals:

Prior to the commencement of work the awarded contractor must submit to the Parks Department the product data for the coating system to be used, including surface and crack preparation, application instructions, and color charts. This submittal must include documentation from the manufacturer's showing that the materials comply with the specified requirements and are suitable for the intended application. Also to be included in the manufacturer's standard warranty documents.

Dates:

Mandatory Site Visit-
Questions submitted by email-
Sealed Bids Due-

August 27th at 2pm
Until September 3rd
September 10th by 2pm

Proposal Form
City of McMinnville
Parks and Recreation Department
Renovation and Resurface of Tennis Courts

Date _____

Bid Submitted By:

Company _____

Address _____

Phone _____

Contact Person _____

Fax Number _____

Warranty Information: _____

Delivery Information: (State number of calendar days for delivery after the date purchase order is received.) _____ calendar days.

1. Tennis Court Renovation and Resurfacing \$ _____

Total Bid Price \$ _____

Signature: _____

(Job Title)