

2018

McMinnville Police Department

Annual Report

To the Mayor, Alderman, City Administrator, Citizens of McMinnville and the Employees of the McMinnville Police Department:



This report highlights the many activities of the McMinnville Police Department during 2018, as well as criminal and traffic statistics. Hopefully it will provide a clear understanding of our department and the challenges we face.

Calls for service were down slightly in 2018 at 23,273 from the 23,697 in 2017 and the crime clearance rate was down slightly. Crimes against persons were up 2.9% and property crimes, which include burglary and theft, were down slightly. Total accidents were down from a total of 721 in 2017 to 641 in 2018. Drug violations were up 22% .

The Tennessee Highway Safety Grant, administered by Lt. Mark Mara, provides funding for extra traffic enforcement at key times. The Department continues to utilize the upgraded mobile data systems in the patrol cars and we are phasing in body cameras as current video equipment is replaced. The Department continues to maintain accredited status. Detective Sergeant Stuart Whitman is the Accreditation Manager, as well as teaching the Department's Driver Safety School for infrequent traffic offenders. Detective Whitman also serves as the Department Range Master. The Department concluded another successful Citizen Police Academy in the fall, conducted largely by Lieutenant Lisa Norris with the assistance of numerous other members of the Department. Deputy Chief Michael Lane is second in command and performs numerous administrative duties which include General Departmental Instructor. The Critical Response Team, commanded by Lieutenant Ben Cantrell is operational and trains regularly at different locations in the community. The team brings a high level of training and expertise, which will better protect the citizens and officers. Lieutenant Cantrell has also made numerous "Response to Active Shooter" presentations in the community, that have been well received.

The Department maintains a close working relationship with the Tennessee Highway Safety Office, The Tennessee Highway Patrol, Warren County Sheriff's Department, Tennessee Bureau of Investigation, The District Attorney General Office and a multitude of other Federal, State and Local law enforcement agencies. The Department continues to partner with Parks and Recreation to provide police coverage by officers assigned to the parks system. This year the Department was co-founder and active member of the McMinnville-Warren County Crisis Intervention Team, which meets monthly exploring ways to better serve citizens with mental health issues.

I am grateful for the opportunity to serve with this group of dedicated professional individuals and look forward to a prosperous 2019. I hope this information is helpful.

Chief Bryan Denton

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MISSION STATEMENT

**WE THE MEMBERS OF THE MCMINNVILLE POLICE
DEPARTMENT ARE COMMITTED TO PROVIDING THE
HIGHEST QUALITY OF POLICE SERVICES, BY
EMPOWERING OUR MEMBERS AND THE
COMMUNITY TO WORK IN PARTNERSHIP AND TO
IMPROVE THE QUALITY OF LIFE IN OUR COMMUNITY
BY INCORPORATING MODERN POLICE SCIENCE AND
INNOVATIVE SOLUTIONS**

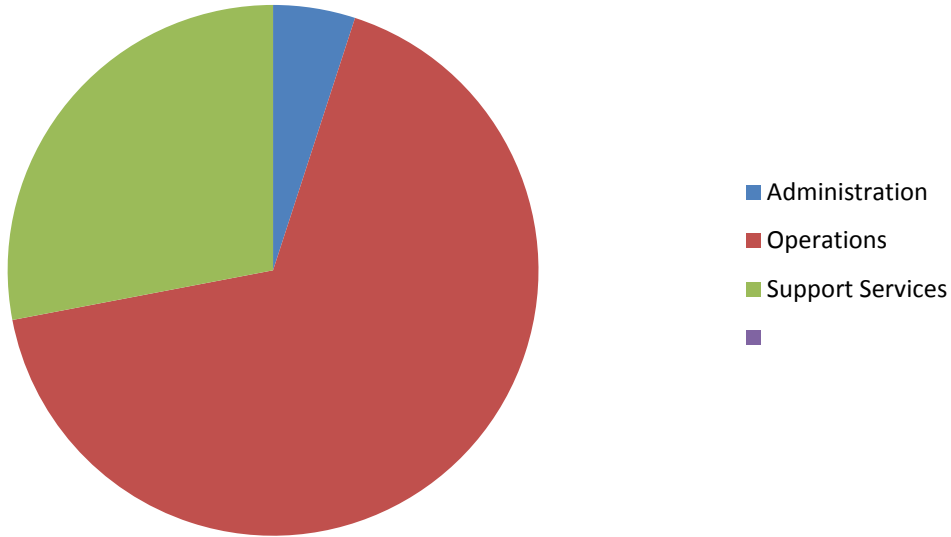
ADMINISTRATION



CLERICAL

The McMinnville Police Department clerical personnel provide friendly customer service to the public on a daily basis. As the first point of citizen contact inside the police department, the personnel assigned to these positions are cross trained. The cross training of personnel enables the department to provide a high level of service to the public. The City Court Clerk, Records Clerk and Administrative Assistant all have the training and flexibility to greet the public and address any issue. Citizens entering the police department complex will immediately be assisted.

Allocation of Personnel 2018



Administration 5%

- 1 Police Chief
- 1 Administrative Assistant

Operations Division 67%

- 5 Lieutenants
- 4 Sergeants
- 2 Master Police Officers
- 17 Police Officers

Support Services

- 1 Deputy Chief
- 1 Captain
- 2 Detective Sergeants
- 1 Narcotics Detective Sergeant
- 2 Detectives
- 1 Records Clerk
- 1 Court Clerk
- 1 Parking Enforcement Officer

Operations Division



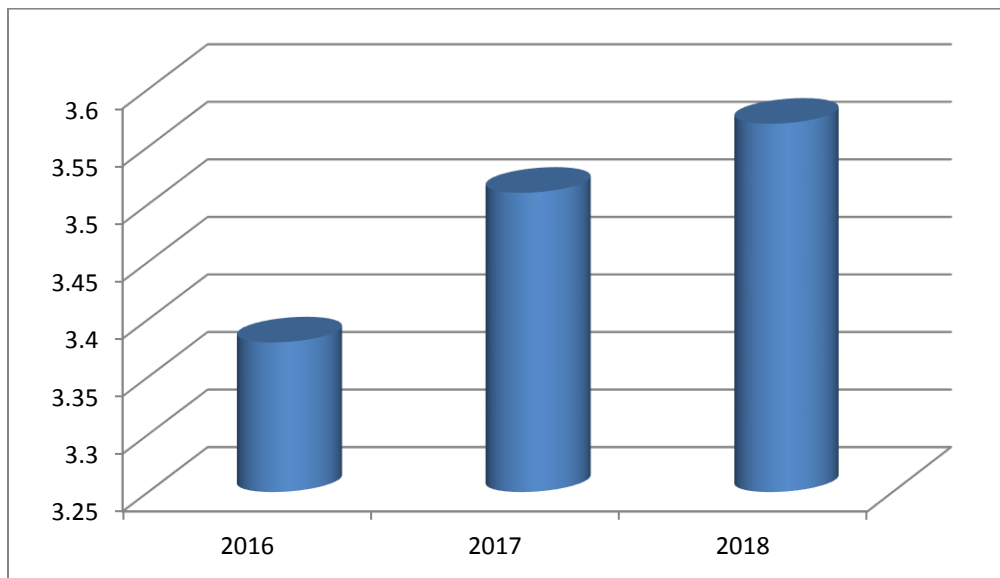
Operations Division

The Operations Division is divided into 4 shifts, each of which is commanded by a Shift Lieutenant.

The Shift Lieutenants answer to the Chief of Police and can confer with the Administrative Lieutenant for day to day operations. During 2018, the Operations Division consisted of 28 positions. Each of the four shifts work 12.25 hours and provide round-the-clock police service to the citizens of McMinnville. The McMinnville Police Department, in addition to the shifts noted assigns 2 officers to the McMinnville Housing Authority and 2 Officers to the McMinnville Parks and Recreation Department. These specialized assignments help to bolster security and enhance community relations in specific areas of the City.

Officers assigned to the Operations Division respond to initial calls for service, complete incident reports, traffic crash reports, provide traffic law enforcement, patrol business districts, vacation watch to residents along with other police services. The Operations Division participates in the Department’s community policing initiatives and works closely with the Tennessee Highway Safety Office.

Response Time in Minutes



Calendar Year	2016	2017	2018
Response Time in Minutes	3.38	3.51	3.57

Calls for Service Comparison

Calendar Year	2014	2015	2016	2017	2018
Calls for Service	21,801	22,829	23,060	23,697	23,273

Year to Year	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Percent of Change	-8.3%	+4.7%	+1.0%	+2.8%	-1.8%

Arrest Statistics Comparison

2017-2018

Year	2017	2018	Percent of Change
Total Arrests	824	979	+18.8%

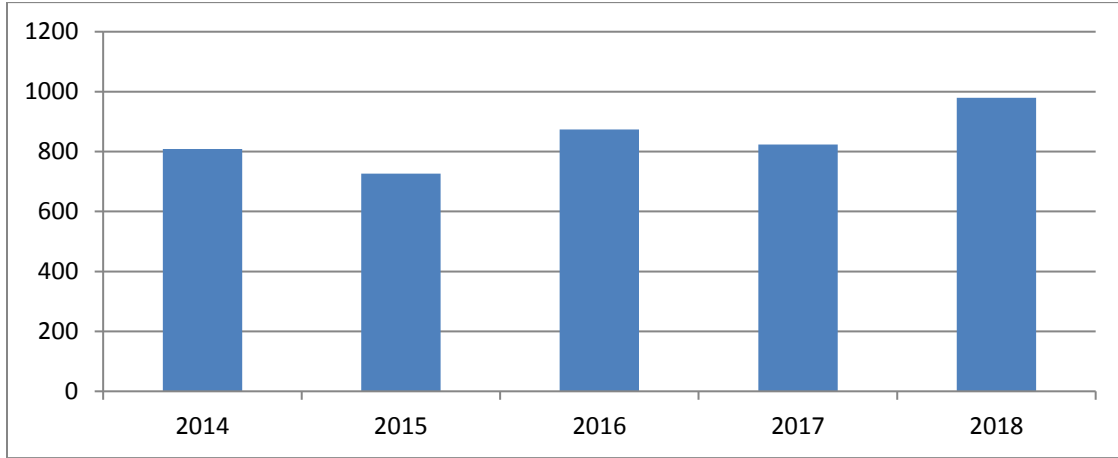
Citations Comparison

2017-2018

Operations Division	2017	2018	Percent of Change
Speeding Citations	727	945	+30%
Parking Citations	1494	1651	+10.5%
Other Traffic Citations	2930	2072	-29%
Total Citations	5203	4662	-10.4%

Arrest Statistics

2014-2018



Year	2014	2015	2016	2017	2018
Total Arrests	809	726	874	824	979
Year to Year	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
Percent of Change	-7.8%	-10.2%	+20.4%	-5.7%	+18.8%

Comparison of Activities

Department Activities	2017	2018	Percent of Change
Calls for Service	23,697	23,273	-1.8%
Traffic Crashes	721	641	-11.1%
D.U.I Arrests	94	163	+73.4%
Traffic Citations Issued	5,203	4,662	-10.4%

Crime Statistics Comparison 2017-2018

Crimes Against the Person	2017	2018	% Change
Murder	1		-----
Kidnapping/Abduction	0	5	-----
Rape	5	8	+60%
Domestic Violence-Aggravated Assault	34	42	+23.5%
Domestic Violence-Simple Assault	189	196	+3.7%
Aggravated Assault	59	65	+10.2%
Simple Assault	239	246	+2.9%
Crimes Against Property			
Arson	2	3	+50%
Burglary	109	96	-11.9%
Forgery/Fraud	85	91	+7.1%
Theft	432	337	-22%
Motor Vehicle Theft	41	39	-4.9%
Robbery	5	8	+60%
All Other Offenses	432	428	-0.9%
Crimes Against Society			
Drug Violations	266	325	+22.2%
Gambling	0	0	-----
Pornography	1	0	-----
Prostitution	0	0	-----
Weapons Law Violation	13	15	+15.4%

Personnel Allocation and Distribution Report

The McMinnville Police Department bases the allocation of manpower on assessments of the workloads, to ensure the efficient and effective operation of the department.

The Operations Division is authorized 28 personnel. These personnel are distributed in the order of 4 shift lieutenants, 1 administrative lieutenant, 4 sergeants, 2 master patrol officers and 17 patrol officers.

Each officer is required to work 85.75 hours in a two week pay period or 2229.5 hours per year. Lost time is calculated from City benefits (sick time, vacation, required training and personal leave) that amounts to an average of 270 hours lost. The assignment availability factor is 87%

Officers by Contract

The McMinnville Police Department enters into a contract with the McMinnville Housing Authority to provide an officer on a daily basis to patrol the Housing Authority Properties. There are currently two officers assigned to fill this duty. The officers are required by contract to provide services to the McMinnville Housing Authority; however, these officers are allowed to provide emergency response to provide assistance to shift officers if needed.

Summary

During 2018, the Department answered 23,273 calls for service, which reflects a decrease of 1.8% over the 23,697 calls for service responded to in calendar year 2017.

There has been a continued effort to reduce traffic crashes with increased traffic enforcement. The McMinnville Police Department issued 945 speeding citations, 2072 citations for other traffic violations and made 163 arrests for driving under the influence.

This continuing effort to reduce traffic crashes is enhanced by the combined efforts of the Tennessee Highway Safety Office, Warren County Sheriff Department and the Tennessee Highway Patrol working in concert with the McMinnville Police Department on special patrols to detect impaired drivers.

Support Services Division



Support Services Division

The Support Services Division is commanded by Deputy Chief Michael Lane, who is also the second in command of the Police Department.

The McMinnville Police Department is divided into two divisions of responsibility, Operations Division and Support Services Division, which enables the personnel to provide modern police services to the public in an efficient manner.

The Support Services Division has two units that work within, Criminal Investigations Unit and Public Safety Unit.

The Support Services Division has the responsibility for the following:

- Department Accreditation
- Community Policing Efforts
- Crime Analysis
- Departmental Statistics
- Citizen Police Academy
- Business Watch Program
- Departmental Training
- Budget Management
- Purchasing
- Quartermaster
- Sex Offender Registry
- Evidence Custodian

Detectives are cross trained in the various areas of responsibility within the Criminal Investigative Division. This enables the division to effectively carry out the responsibilities and provide timely service to the community. Detectives and other personnel in Support Services are readily available to provide assistance and support to the Operations Division.

Criminal Investigations

Captain Nichole Mosley

Detective Sergeant Stuart Whitman

Detective Sergeant Tony Jenkins

Detective Sergeant Todd Rowland

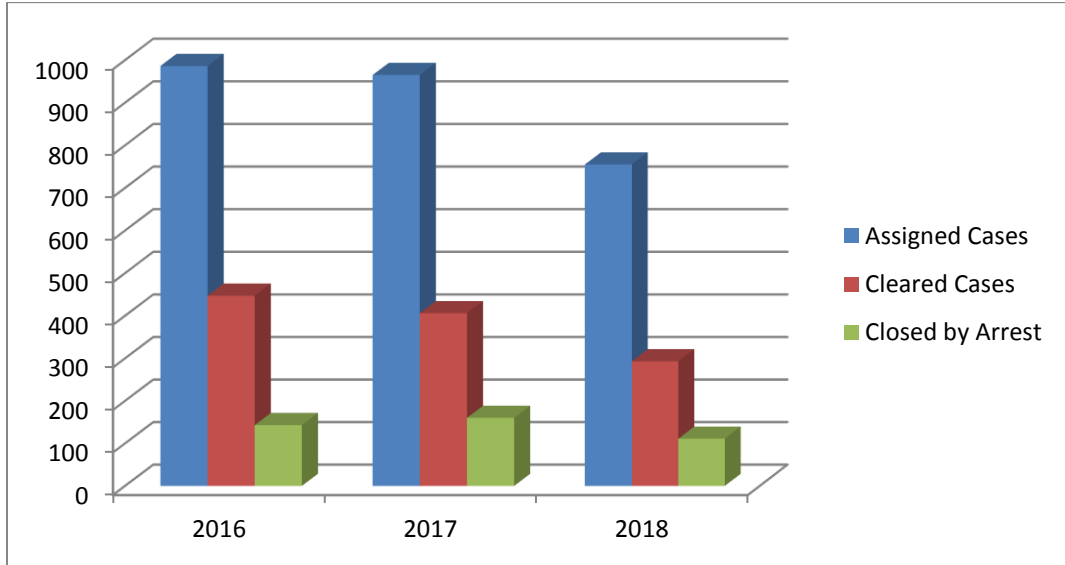
Detective Eddie Colwell

Detective Marty Cantrell

The Criminal Investigations Unit (CID) is generally responsible for the investigation of all major crimes that occur within the City. Specifically, the responsibilities include the following:

- Responding to and investigating all reports of major crimes, such as murder, rape, arson, armed robbery and kidnapping.
- Processing major crime scenes, including documenting, collecting and preserving evidence.
- Conducting follow-up investigations on cases which cannot be adequately investigated by the patrol division.
- Conducting surveillance on criminal suspects, suspected crime locations and suspected targets of criminal acts.
- Gathering, analyzing, storing and disseminating intelligence, including the analysis and publication of crime trend data.
- Preparation of regular reports regarding division performance, crime trends, clearance rates and arrests.
- Preparing, disseminating and conducting interviews on major crimes.
- Participating in task forces, working with other agencies to fight drug crimes and participating in the Drug Court Program.
- Maintaining case files
- Registering sex offenders, validating information they provide, conducting follow-up investigations, completing administrative paperwork and maintaining registration files and computer databases.
- Participating in the CPIT (Child Protective Investigative Team)

Case Assignments 2016-2018



CID Cases Assigned	2016	2017	2018
Cases	986	965	755

CID Clearance	2016	2017	2018
Cases Cleared	447	406	293

CID Arrests	2016	2017	2018
Total Arrests	143	160	111

There was a decrease in assigned cases and also a decrease in the number of cases cleared during the period 2016-2018. There are several factors that affect the number of assigned cases. These include the following:

- The quality and depth of preliminary investigations
- The type of cases reported
- “Crime Sprees” such as multiple counts of a particular offense
- Investigative resources available
- Patrol Officers following up on more cases

Criminal Investigations Unit Statistics by Offense 2018

Offenses	Number	Cleared/Arrest	Cleared/Exp.	Total
Burglary	88	2	5	7
Theft	264	13	18	31
Assault (Domestic)	34	1	23	24
Assault	32	5	9	14
Agg. Assault (Domestic)	0	0	0	0
Agg. Assault	1	0	0	0
Vandalism	74	0	12	12
Robbery	4	0	1	1
Rape/Sexual Battery	18	0	5	5
Homicide	1	1	0	1
Theft (Vehicles)	31	2	4	6
Child Abuse/ Neglect	17	0	4	4
Arson	4	0	0	0
All Other	153	21	30	51
Drug Violations	28	28	0	28
Totals	749	73	111	184

Drug Enforcement

Joint Drug Operations with the McMinnville Police Department and the Warren County Sheriff Department resulted in 49 Undercover Drug Buys, of which 25 of these were City indicted cases.

A total of 6 Search Warrants were conducted resulting in arrest. No active Meth Labs were found in 2018.

CID Case Clearance

Offense	Reported 2018	Cleared 2018	Clearance Rate
Homicides	1	1	100%
Rapes	18	5	27%
Robbery	4	1	25%
Vandalism	74	12	16%
Agg. Assault (D)	0	0	0%
Agg. Assault	1	0	0%
Assault	32	14	44%
Theft	264	31	12%
Theft/Vehicles	31	6	19%
Child Abuse/Neg.	17	4	24%
Burglary	88	7	7%
Arson	4	0	0%
Drug Violations	28	28	100%
All Others	153	51	33%
Totals	749	184	24%

“All Other Offenses” includes: Harassment, Hit & Run, Deaths (other than homicide), Threats, Missing Persons, Forgery, Verbal Domestic, etc.

Public Safety Unit

The Public Safety Unit (PSU) was created in 2003. The mission of the Public Safety Unit is to enhance the effectiveness of the Police Operations Division by serving as a community-oriented program of the department. The unit performs duties that do not require a post-certified officer and therefore relieving officers of those duties.

While on shift, a PSU officer will take on non-law enforcement duties, which include but not limited to directing traffic at crash scenes, escorting funeral processions, assisting motorists and patrolling parks within the City of McMinnville.

The PSU unit plays a vital role in the successful outcome of events held in the City, which include the Christmas Parade, July 4th Activities, civic sponsored runs and other events.

Officers of the Public Safety Unit volunteered a total of 2,155 hours in 2018.



PSU Activity

Activity	2016	2017	2018
HQ Support	329	253	164
Civic Center Complex	8	172	176
Greenway	72	31	10
Funeral Escorts	252	266	236
Other Escorts	133	104	216
Stalled Vehicles	86	65	29
Special Events	83	69	62
Fire Assistance	6	4	1
Medical Assistance	1	2	1
Traffic Control	173	185	165
Speed Trailer	0	209	199
Other Activities	0	220	212



Training 2018

The McMinnville Police Department strives to maintain each officer with a high level of training in basic police and specialized areas of training as well. Newly hired officers are sent to the Tennessee Law Enforcement Training Academy for their 12 Week, 495 Hour Basic Law Enforcement School.

Each officer at the McMinnville Police Department completes a mandatory 40 hour basic in-service each year along with other specialized schools.

In total the McMinnville Police Department officers received collectively over 1300 hours of basic in-service training and 1031 hours of specialized training.



2018 Specialized Schools Attended

Matthew Stubblefield	Field Training Officers School	24 Hours
Mark Mara	Basic Photography Training	40 Hours
Andreas Aguilar	STOP Domestic Violence	32 Hours
Gabriel Harbin	STOP Domestic Violence	32 Hours
Christopher Odom	DUI Enforcement SFST	24 Hours
Christopher Odom	Advanced Impaired Driver Enforcement	16 Hours
Ben Cantrell	Less Lethal Basic Instructor	08 Hours
Todd Rowland	Hemorrhage Control	08 Hours
Paul Springer	Hemorrhage Control	08 Hours
Fred Lee	CPST Certification	32 Hours
Toby Lewis	CPST Certification	32 Hours
Mike Starkey	CPST Certification	32 Hours
Bobby Anderson	At Scene Traffic Crash Investigation	80 Hours
Justin Colwell	At Scene Traffic Crash Investigation	80 Hours
Katelyn Neal	At Scene Traffic Crash Investigation	80 Hours
Marty Cantrell	Death Investigation	08 Hours
Mark Mara	Death Investigation	08 Hours
Marta Mosley	Death Investigation	08 Hours
Todd Rowland	Death Investigation	08 Hours
Stuart Whitman	Death Investigation	08 Hours
Mark Mara	SSGT Re-Certification Course I	24 Hours
Mark Mara	SSGT Re-Certification Course II	40 Hours
Stephen Daniels	Crisis Intervention Team Training	40 Hours
Gabriel Harbin	Crisis Intervention Team Training	40 Hours
Eddie Colwell	Detective/New Criminal Investigator	35 Hours
Todd Rowland	CVSA Examiners Course	52 Hours
Austin Wortman	First Line Leadership and Supervision	24 Hours
Katelyn Neal	Field Training Officer School	24 Hours
Austin Wortman	CIT Train the Trainer	18 Hours
Gabriel Harbin	CIT Train the Trainer	18 Hours
Bill Davis	CIT Train the Trainer	18 Hours
Paul Springer	CIT Train the Trainer	18 Hours

Looking Back





Patrolman Joe Rankhorn and Chuck Taylor

Circa 1979