

Historic Zoning Commission

Minutes

Date: Tuesday, June 29, 2021 - 10:00 am

Location: City Hall 2nd floor Board Room (101 E. Main Street)

Members Present: Rachel Kirby, Tom Ward, Michael Griffith and Raven Young

Planning Office Present: Katie Kemezis Community Planner and Rebecca Roach

Attendees: Ken Roberts, Steve Harvey, Tim Pirtle and Nolan Ming

The Historic Zoning Commission met on Tuesday, June 29, 2021, at 10:00 am City Hall. Each member of the commission received an Agenda and a Staff Report from the Planning Office prior to the meeting.

1. Call to Order: Tom Ward called the meeting to order at 10:02 am.
2. Introduction of new member. Tom Ward made the introduction of the new member Mr. Michael Griffith. Welcome Michael.
3. Approval of Minutes and Staff Report from May 25, 2021, meeting; - Rachel Kirby made a motion to approve the minutes and seconded by Raven Young and all voted in favor.
4. Ken Roberts at 218 E. Morford Street Certificate of Appropriateness Application for Sign – Ken Robert’s owner proposes adding lettering on an existing 50-year-old internally lit pylon sign. Mr. Roberts intends to have tenants apply separately when adding their signage to the pylon sign. Katie Kemezis recommends approval of this sign stating it meets the requirements. Michael Griffith made a motion to approve and seconded by Rachel Kirby and all approved.
5. Steve Harvey on behalf of Magness Library at 118 W. Main Street Certificate of Appropriateness Application for a new metal basement window. Steve Harvey of Steve Harvey Construction presented for the Magness Library. The applicant proposes a new double hung aluminum clad wood window which will be made of treated wood and aluminum. Rachael Kirby made the motion to approve the new window and seconded by Raven Young and all approved.
6. Updating Sign provisions of Historic Guidelines – Community Planner Katie Kemezis gave her staff report on Historic District signage which stated information from research of nine other cities. The members discussed options for the new sign provisions but decided to tour the district before the next meeting. Tom Ward made the motion to bring updating sign provisions of the Historic Guidelines back to the next meeting. Michael Griffith second the motion and it was approved unanimously.
7. An informal discussion between City Attorney Tim Pirtle and the HZC members was held on communication equipment in the Historic District. No action was needed.

Rachel Kirby made a motion to adjourn and seconded by Raven Young and all voted in favor – time 10:32 am.

Tom Ward

Date