

REGULAR SESSION

February 23, 2021

The Board of Mayor and Aldermen of the City of McMinnville, Tennessee, met in regular session February 23, 2021 at approximately 7:00 p.m. Adequate public notice of the agenda was given by notices posted at City Hall, articles in the Southern Standard newspaper, notices posted on the City's website and news reports on the local radio stations.

Present were: Mayor Ryle Chastain; Vice Mayor Everett Brock; Aldermen Sally Brock, Stacey Harvey, Rachel Kirby and Zach Sutton. Absent: Alderman Steve Harvey. Others present: Nolan Ming, City Administrator; Shirley Durham, City Recorder; Tim Pirtle, City Attorney, and members of the news media and press.

The meeting was presided over by the Honorable Mayor Ryle Chastain, with Shirley Durham, City Recorder, recording the action taken at the meeting.

CONSIDERATION OF MINUTES

Mayor Chastain stated that written copies of the minutes of the regular session of February 9, 2021, had been sent to each member of the Board of Mayor and Aldermen previously. He asked if any member of the Board wished to make any corrections, additions or modifications to the minutes.

Motion was made by Stacey Harvey to dispense with the reading of the minutes and approve them as written. The motion was seconded by Sally Brock and carried.

RECOGNITION OF VISITORS

Mayor Chastain recognized Amy Jo Stanford who presented the Board with information and contacts for companies that specialize in building renovation and historic restoration projects. These companies have renovated buildings similar to the Blue Building. They could give the City some ideas on how the Blue Building could be renovated and possible uses for the building.

Mayor Chastain recognized Rachel Killebrew, co-chair for Main Street McMinnville Design Committee, who stated the top priority for the MSM Design Committee was to complete the Masterplan Phase III – from North Chancery Street to Hardees on Main Street and on Morford Street from North Chancery to Hardees.

Representatives from CT Consultants (formerly EG&G) the Landscape Architects who performed our Phase I-Design Masterplan for Phases I, II, and III of our Historic District are

willing to come to McMinnville and hold a meeting to share the architectural and engineering drawings at no cost for all three phases.

She provided contact information to call and schedule a meeting.

COMMUNICATIONS

There were no communications.

PUBLIC HEARING

Mayor Chastain declared the meeting open for a Public Hearing to hear comments on amending the Zoning Ordinance of McMinnville, Tennessee to rezone property located at 107 Hill Street to R-3 High Density Residential. He invited anyone present to address the Board regarding this rezoning.

After a period of time when no one expressed a desire to speak, Mayor Chastain declared the Public Hearing closed.

UNFINISHED BUSINESS

Mr. Ming recommended the purchase of Microsoft Office 365 G3 from INNOVA Consulting Group on a 3 year contract basis at a total cost of \$66,600.

Following discussion, motion was made by Stacey Harvey to approve the purchase of the Microsoft Office 365 G3 from INNOVA on a 3 year contract basis, payable year one \$21,000, year two \$22,200, year three \$23,400. The motion was seconded by Zach Sutton and upon call of the roll Aldermen Everett Brock, Sally Brock, Stacey Harvey, Rachel Kirby, Zach Sutton and Mayor Chastain voted Aye. Voting Nay: None. Motion carried.

Mr. Ming reported his findings on his research on coyote management solutions. Based on his findings, he will implement the Community Level Approach.

NEW BUSINESS

Everett Brock, Finance Committee Chairman, reviewed the six month financial reports with the Board. He stated the Finance Committee met on February 22nd and reviewed the reports and based on the current figures voted to recommend to the Board to give all full-time employees a 2 ½% pay increase retro back to July 1, 2020. This will be considered at the March 9th board meeting.

Mr. Ming gave the Board information regarding the Budget Process.

RESOLUTIONS

There were no resolutions.

ORDINANCES

Ordinance No. 1808, an ordinance of the City of McMinnville to amend Chapter 14 of Title 14 of the Official Zoning Code of the City of McMinnville, Tennessee, which is the Official Sign Code of the City of McMinnville, to add a provision on murals; and to set the date that this ordinance shall become effective was introduced for first reading.

Motion was made by Everett Brock to pass Ordinance No. 1808 on first reading. The motion was seconded by Rachel Kirby and upon call of the roll Aldermen Everett Brock, Sally Brock, Rachel Kirby, Zach Sutton, and Mayor Chastain voted Aye. Voting Nay: Stacey Harvey. Motion carried.

Ordinance No. 1809, an ordinance of the City of McMinnville, Tennessee, to change the zoning classification of a property located at 107 Hill Street from C-2 General Commercial District to R-3 High Density Residential District; and to express the time for this ordinance to become effective was introduced for first reading.

Motion was made by Zach Sutton to pass Ordinance No. 1809 on first reading. The motion was seconded by Rachel Kirby and upon call of the roll Aldermen Everett Brock, Sally Brock, Stacey Harvey, Rachel Kirby, Zach Sutton and Mayor Chastain voted Aye. Voting Nay: None. Motion carried.

DEPARTMENTAL REPORTS

Water and Sewer Director Ricky Morton recognized the following employees who had recently received some certifications: Chris Kleckner – Collections II, Eric Adamson, Matt Carter, Cody Jones and Caleb Johnson – Distribution II.

ANNOUNCEMENTS

Vice Mayor Brock announced Free COVID-19 vaccinations will be available Monday, March 1, at the Warren County Senior Center on Morrison Street to anyone age 65 and older. Appointments are required.

ADJOURNMENT

There being no further business the meeting adjourned.

City Recorder

Mayor