

REGULAR SESSION

July 14, 2020

The Board of Mayor and Aldermen of the City of McMinnville, Tennessee, met in regular session July 14, 2020 at approximately 7:00 p.m. at the Park Theater, 115 W. Main Street. Adequate public notice of the agenda was given by notices posted at City Hall, articles in the Southern Standard newspaper, posted on the City's website and news reports on the local radio stations.

Present were: Mayor Ben Newman; Vice Mayor Ryle Chastain; Aldermen Kate Alsbrook, Everett Brock, Steve Harvey, Rachel Kirby and Mike Neal. Absent: None. Others present: Nolan Ming, City Administrator; Shirley Durham, City Recorder; Tim Pirtle, City Attorney and members of the news media and press.

The meeting was presided over by the Honorable Mayor Ben Newman, with Shirley Durham, City Recorder, recording the action taken at the meeting.

CONSIDERATION OF MINUTES

Mayor Newman stated that written copies of the minutes of the regular session of June 23, 2020, had been sent to each member of the Board of Mayor and Aldermen previously. He asked if any member of the Board wished to make any corrections, additions or modifications to the minutes.

Motion was made by Mr. Chastain to dispense with the reading of the minutes and approve them as written. The motion was seconded by Mr. Brock and carried.

RECOGNITION OF VISITORS

No visitors present expressed a desire to address the Board.

COMMUNICATIONS

Motion was made by Mr. Neal to approve a request from Leadership McMinnville for them to hold the 2020 Autumn Street Fair October 3, 2020 in downtown McMinnville, to close the streets at 8:00 p.m. on October 2nd until 8:30 p.m. on October 3rd. Approval subject to the COVID-19 situation at that time. The motion was seconded by Mr. Chastain and carried. Mrs. Alsbrook voted No.

PETITIONS

There were no petitions.

UNFINISHED BUSINESS

On November 12, 2019 the Streets and Sanitation Committee voted to approve a request from Tisha Hunter for the City to abandon the southern portion of McGee Street which was dedicated as right-of-way by subdivision plat but the street was neither originally constructed nor maintained. It is bounded on all sides by property she owns.

The approval to abandon the right-of-way and recommend it to the Board would be after she provided the City with a survey. Mr. Ming stated the City had received the survey from Tisha Hunter.

Motion was made by Mr. Neal to accept the survey and property legal description to satisfy the requirements previously set out by the committee. The motion was seconded by Mr. Brock and carried.

Scott McCord gave an update on attendance at the Gilley pool. He stated attendance was up since they eliminated the Warren County residency requirement and made some other adjustments. It is still limited to 300 at any time and the lifeguards are enforcing the social distancing rule.

They will continue operation as is and review in two weeks.

Mrs. Kirby asked about the Triathlon scheduled for September 5th. The Board has already approved it. Any change would depend on COVID-19 guidelines at that time.

NEW BUSINESS

Motion was made by Mr. Brock to approve Change Order No. 47, on the Civic Center project, in the amount of \$27,408.00 per Revision Request #8 Line item #4 bypass girts on west wall of the east addition subject to construction change directive to be negotiated with HFR at the end of the project. The motion was seconded by Mr. Harvey and carried. This will be taken out of the contingency fund.

Motion was made by Mr. Chastain to amend Nolan Ming's City Administrator contract to include six month's severance pay and six months of the city's portion of medical insurance. The motion was seconded by Mr. Brock and carried.

Upon a recommendation from Mr. Neal, Resolution No. 2112, a resolution of the City of McMinnville, encouraging citizens and visitors wear a face covering and business owners to adopt policies requiring face coverings during the nation-wide COVID-19 Pandemic was introduced for adoption.

Motion was made by Mr. Chastain to adopt Resolution No. 2112. The motion was seconded by Mr. Brock and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted Aye. Voting Nay: None. Motion carried.

RESOLUTIONS

Resolution No. 2109, a resolution authorizing the City of McMinnville to participate in Public Entity Partners' "Driver Safety" Matching Grant Program was introduced for adoption.

Motion was made by Mr. Chastain to adoption Resolution No. 2109. The motion was seconded by Mrs. Alsbrook and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted Aye. Voting Nay: None. Motion carried.

Resolution No. 2110, a resolution authorizing the City of McMinnville to participate in the Public Entity Partners' Property Conservation Matching Grant Program; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Mr. Neal to adoption Resolution No. 2110. The motion was seconded by Mr. Brock and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted Aye. Voting Nay: None. Motion carried.

Resolution No. 2111, a resolution authorizing the City of McMinnville to participate in Public Entity Partners' "Safety Partners" Loss Control Matching Safety Grant Program was introduced for adoption.

Motion was made by Mr. Neal to adoption Resolution No. 2111. The motion was seconded by Mrs. Alsbrook and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted Aye. Voting Nay: None. Motion carried.

ORDINANCES

Ordinance No. 1799, an ordinance to amend Chapter 1, Title 18 of the Municipal Code of the City of McMinnville, Tennessee by repealing and deleting Sections 18-103 Water Rates and 18-104 Sewer Rates and adopting and replacing them with new sections; to provide a severability clause; and to set the time for the ordinance and new rates to become effective was introduced for second and final reading.

Motion was made by Mrs. Alsbrook to pass Ordinance No. 1799 on second and final reading. The motion was seconded by Mr. Brock and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Kirby and Mayor Newman voted Aye. Voting Nay: Aldermen Harvey and Neal. Motion carried.

Ordinance No. 1800, to amend Title 14, Chapter 2 of the McMinnville Municipal Code, referred to as the "Zoning Ordinance of McMinnville, Tennessee" by amending Chapter 5, entitled "Specific District Regulations", and Chapter 6, entitled "Supplementary Regulations" by inserting new Sections 15-509.3E and 14-510.3D establishing location requirements for commercial crematories, and adding Section 14-604.12 establishing guidelines for funeral

homes, crematories, and commercial crematories; to provide for a public hearing and to set the time for this ordinance to become effective was introduced for first reading.

Upon request from Mr. Pirtle motion was made by Mr. Neal to defer first reading on Ordinance No. 1800 until the next meeting to allow time to do some more research on a court case related to crematories. The motion was seconded by Mr. Chastain and carried.

DEPARTMENTAL REPORTS

Ricky Morton, Water and Sewer Director, introduced Nathaniel Green, Consulting Engineer, who reported they had a pre-construction meeting on July 7th on the Center Street project. A start date for the project will depend upon when they get the piping needed for the job.

Scott McCord, Parks and Recreation Director, reported they only had one company attend the pre-bid meeting for the parking lot paving. This was Tinsley Asphalt.

Frank Southard, Public Works Director, reported they had installed all of the bike racks around town except for the one at the civic center.

Bridgestone has donated two more air stations to be placed within the City.

Mr. Ming reported KONE had started the demo on the elevator this week. The bank is scheduled to close Friday at 2:00.

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

There being no further business the meeting adjourned.

City Recorder

Mayor