

## REGULAR SESSION

July 28, 2020

The Board of Mayor and Aldermen of the City of McMinnville, Tennessee, met in regular session July 28, 2020 at approximately 7:00 p.m. at the Park Theater, 115 W. Main Street. Adequate public notice of the agenda was given by notices posted at City Hall, articles in the Southern Standard newspaper, notices posted on the City's website and news reports on the local radio stations.

Present were: Mayor Ben Newman; Vice Mayor Ryle Chastain; Aldermen Kate Alsbrook, Everett Brock, Steve Harvey, Rachel Kirby and Mike Neal. Absent: None. Others present: Nolan Ming, City Administrator; Shirley Durham, City Recorder; Tim Pirtle, City Attorney, and members of the news media and press.

The meeting was presided over by the Honorable Mayor Ben Newman, with Shirley Durham, City Recorder, recording the action taken at the meeting.

### CONSIDERATION OF MINUTES

Mayor Newman stated that written copies of the minutes of the regular session of July 14, 2020, had been sent to each member of the Board of Mayor and Aldermen previously. He asked if any member of the Board wished to make any corrections, additions or modifications to the minutes.

Motion was made by Mr. Chastain to dispense with the reading of the minutes and approve them as written. The motion was seconded by Mr. Brock and carried.

### RECOGNITION OF VISITORS

No visitors present expressed a desire to address the Board.

### COMMUNICATIONS

Motion was made by Mr. Neal to approve Main Street McMinnville, Inc. coordinating a sidewalk sale Saturday August 8, 2020 from 5-8 p.m. for downtown merchants. No City services are required for this event. The motion was seconded by Mr. Chastain and carried.

Motion was made by Mr. Brock to approve a request from Stephanie Fish, owner, The Doodle Fish Studio, LLC, 102 W. Main Street, to display her art students Garden Totems during the month of August until September 14, 2020 in the court square. The motion seconded by Mr. Chastain and carried. Katie Kemezis will work with Ms. Fish to select a location for this display.

### PETITIONS

There were no petitions.

## UNFINISHED BUSINESS

Scott McCord, Parks and Recreation Director, reported it had been hot, rainy, thunder and lightning but the pool has continued to make some money. Since the last report on July 14<sup>th</sup> there was only one day they lost money.

With school starting back, August 9<sup>th</sup> will be the last day the pool will be open except on Saturdays. Labor Day the pool will close for the season.

## NEW BUSINESS

Mr. Ming reported on August 14, 2018 the Board adopted Resolution No. 2050 to enter into a contract with Tennessee Department of Transportation for assistance in construction and completion of the proposed industrial access highway at Magness Drive and Hwy. 70 under the provisions of the Industrial Highway Act of 1959.

TDOT is asking for support from the Board to amend the Magness Drive Project to add a crosswalk at Magness Drive and Hwy. 70. Estimated cost of the addition could cost the city up to \$260,000 or with possible deletions from the project the city's extra cost could be zero.

Following discussion motion was made by Mr. Chastain to authorize Mayor Newman to write a letter supporting the amendment to the project to add the crosswalk. The motion was seconded by Mr. Brock and carried. Mr. Neal voted Nay.

Motion was made by Mr. Chastain, upon a recommendation from the Finance Committee, to suspend the rules to consider Resolution No. 2116. The motion was seconded by Mr. Brock and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted Aye. Voting Nay: None. Motion carried.

Resolution No. 2116, a resolution of the City of McMinnville to adopt an Information Sensitivity Policy, a Security Incident Policy and an Acceptable Use Policy, attached hereto as Exhibits 1, 2 & 3, and made a part of this resolution by reference; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Mr. Chastain to adopt Resolution No. 2116. The motion was seconded by Mr. Harvey and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted Aye. Voting Nay: None. Motion carried.

Motion was made by Mr. Neal to authorize Mayor Newman to sign a Termination of Lease between the City of McMinnville and Regions Bank. The Lease shall terminate and Tenant shall surrender the Premises to Landlord as of 11:59 p.m. CST July 31, 2020. The motion was seconded by Mr. Chastain and carried.

## RESOLUTIONS

Resolution No. 2113, a resolution to authorize the City of McMinnville, Tennessee to accept the low bid from Ole South Flooring for LVP Flooring to be installed at City Hall, 101 East Main Street, in the amount of \$17,153.69 for the City of McMinnville; to authorize the City Administrator to issue the necessary purchase order on behalf of the City of McMinnville; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Mr. Chastain to adopt Resolution No. 2113. The motion was seconded by Mr. Brock and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted Aye. Voting Nay: None. Motion carried.

Resolution No. 2114, a resolution to authorize the City of McMinnville, Tennessee to accept the low bid from Roscoe Brown for an HVAC System to be installed at City Hall, 101 East Main Street, in the amount of \$58,000.00 for the City of McMinnville; to authorize the City Administrator to issue the necessary purchase order on behalf of the City of McMinnville; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Mr. Neal to adopt Resolution No. 2114. The motion was seconded by Mr. Chastain and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted Aye. Voting Nay: None. Motion carried.

Resolution No. 2115, a resolution to authorize the City of McMinnville, Tennessee to accept the best bid from Ben Lomand Telephone for a Voice Over IP (VoIP) System to be installed at the various City of McMinnville departments in the amount of \$11,830.00 for the phone hardware and a month by month service fee of \$1,420.42 per month for the City of McMinnville; to authorize the City Administrator to issue the necessary purchase order on behalf of the City of McMinnville; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Mr. Chastain to adopt Resolution No. 2115. The motion was seconded by Mr. Brock and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted Aye. Voting Nay: None. Motion carried.

#### ORDINANCES

Ordinance No. 1800, to amend Title 14, Chapter 2 of the McMinnville Municipal Code, referred to as the “Zoning Ordinance of McMinnville, Tennessee” by amending Chapter 5, entitled “Specific District Regulations”, and Chapter 6, entitled “Supplementary Regulations” by inserting new Sections 15-509.3E and 14-510.3D establishing location requirements for commercial crematories, and adding Section 14-604.12 establishing guidelines for funeral

homes, crematories, and commercial crematories; to provide for a public hearing and to set the time for this ordinance to become effective was introduced for first reading.

Following discussion motion was made by Mr. Brock to table this Ordinance to get some more information. The motion was seconded by Mr. Chastain and carried.

Ordinance No. 1801, an ordinance of the City of McMinnville to vacate and abandon the undeveloped right-of-way at the end of McGee Street near DeKalb Street for an approximate 0.13 acres +/- as described in the legal description and reflected on the survey plat or map attached hereto as Exhibit "A"; to provide that the City retains the right to maintain, operate, repair and replace any facilities or equipment necessary for the maintenance or operation of any utility now located thereon; to provide for a public hearing and notice to individual property owners prior to final passage; and to set the time when this ordinance shall become effective was introduced for first reading.

Motion was made by Mr. Neal to pass Ordinance No. 1801 on first reading. The motion was seconded by Mr. Chastain and upon call of the roll Aldermen Alsbrook, Brock, Chastain, Harvey, Kirby, Neal and Mayor Newman voted Aye. Voting Nay: None. Motion carried.

#### DEPARTMENTAL REPORTS

Mr. Ming informed the Board that TDOT plans to start resurfacing Morrison Street in early September.

The contractor started the repairs to the City Hall roof today.

The Water Department will start smoke testing for I&I next week. They will go door to door to notify residents in the area that they may see some smoke in their houses. A notice will also be in Friday's paper.

Regions Bank has turned over their keys to the first floor. If any Board member wants to tour the area let him know.

#### ANNOUNCEMENTS

There were no announcements.

#### ADJOURNMENT

There being no further business the meeting adjourned.

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City Recorder

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Mayor