

## REGULAR SESSION

December 8, 2020

The Board of Mayor and Aldermen of the City of McMinnville, Tennessee, met in regular session December 8, 2020 at approximately 7:00 p.m. at City Hall, 101 E. Main Street. Adequate public notice of the agenda was given by notices posted at City Hall, articles in the Southern Standard newspaper, notices posted on the City's website and news reports on the local radio stations.

Present were: Mayor Ryle Chastain; Vice Mayor Everett Brock; Aldermen Sally Brock, Stacey Harvey, Steve Harvey and Rachel Kirby. Absent: None. Others present: Nolan Ming, City Administrator; Shirley Durham, City Recorder; Tim Pirtle, City Attorney, and members of the news media and press.

The meeting was presided over by the Honorable Mayor Ryle Chastain, with Shirley Durham, City Recorder, recording the action taken at the meeting.

### CONSIDERATION OF MINUTES

Mayor Chastain stated that written copies of the minutes of the regular session of November 24, 2020, had been sent to each member of the Board of Mayor and Aldermen previously. He asked if any member of the Board wished to make any corrections, additions or modifications to the minutes.

Motion was made by Mr. Everett Brock to dispense with the reading of the minutes and approve them as written. The motion was seconded by Mr. Steve Harvey and carried.

### RECOGNITION OF VISITORS

Mayor Chastain recognized Mr. Brett Simmons, 72 Sandstone Court, McMinnville, who asked the Board to consider one of the candidates that ran for Alderman in the past election over someone that did not run when filling the two year Aldermanic unexpired term of Mayor Chastain.

### COMMUNICATIONS

Motion was made by Mr. Stacey Harvey to approve the request from St. Catherine's Catholic Church to conduct a short procession to commemorate the Catholic Feast Day of Our Lady of Guadalupe on December 13, 2020 beginning at approximately 1:00 p.m. from the church parking lot and ending at approximately 2:00 p.m. The motion was seconded by Mrs. Sally Brock and carried.

## PETITIONS

There were no petitions.

## UNFINISHED BUSINESS

Mayor Chastain recognized Mr. Everett Brock who stated he had received some additional information on occupancy tax collection and remittance by Airbnb in Tennessee. The city can go through Airbnb to collect and submit the tax or the City can collect it ourselves. Probably better to go through Airbnb. Any revenue collected would be passed on the Tourism Development Board the same as the Hotel/Motel tax. He recommended the City start the process to collect this on short term rentals.

Attorney Pirtle state the City would need to amend its Ordinance on the Hotel/Motel tax to define business entities to be taxed.

## NEW BUSINESS

Motion was made by Mr. Brock to elect Zach Sutton to fill out the two year aldermanic term of Mayor Chastain. The motion was seconded by Mr. Steve Harvey and following discussion and upon call of the roll Aldermen Everett Brock, Sally Brock, Steve Harvey, Rachel Kirby and Mayor Chastain voted Aye. Voting Nay: Alderman Stacey Harvey.

City Recorder Shirley Durham administered the Oath of Office to Mr. Sutton and he took his seat on the Board.

Motion was made by Mr. Steve Harvey to appoint Raven Young to the Historic Zoning Commission. The motion was seconded by Mr. Everett Brock and carried.

Motion was made by Mrs. Sally Brock to appoint Mr. Stacey Harvey to the Alcoholic Beverage Board. The motion was seconded by Mr. Steve Harvey and carried.

Motion was made by Mr. Everett Brock to appoint Ms. Jeanie McCormick to the Housing Authority Board. The motion was seconded by Mr. Steve Harvey and carried.

Motion was made by Mrs. Rachel Kirby to reappoint Mrs. Lynne Cole to another six year term on the McMinnville Downtown Revenue Finance Corporation. This is a joint appointee by the City and County. The motion was seconded by Mr. Everett Brock and carried.

## RESOLUTIONS

There were no resolutions.

## ORDINANCES

Ordinance No. 1807, an ordinance to amend Title 14, Chapter 2 of the McMinnville Municipal Code, referred to as the “Zoning Ordinance of McMinnville, Tennessee” by amending Chapter 2, entitled “General Zoning Provisions”, and Chapter 5, entitled “Specific District

Regulations” by changing Section 14-204.1 defining “accessory apartment,” and inserting the new Section 14-507.3G establishing guidelines for attached accessory apartments as a use permitted on appeal in C-2 General Commercial District; to provide for a public hearing; and to set the time for this ordinance to become effective was introduced for first reading.

Motion was made by Mr. Everett Brock to pass Ordinance No. 1807 on first reading. The motion was seconded by Mr. Steve Harvey and upon call of the roll Aldermen Everett Brock, Sally Brock, Stacey Harvey, Steve Harvey, Rachel Kirby, Zach Sutton and Mayor Chastain voted Aye. Voting Nay: None. Motion carried.

#### DEPARTMENTAL REPORTS

Parks and Recreation Director Scott McCord reported that on December 19<sup>th</sup> Santa Clause would be riding through several neighborhoods within the City on the fire truck.

Water and Sewer Director Ricky Morton gave an update on the Center Street project.

Police Chief Bryan Denton announced that Police Records Clerk Diane Young and Parking Enforcement Employee Shannon Slaughter would be retiring in December.

They plan to assign a certified officer to replace Shannon to work the Downtown area.

Chief Denton stated it has been a pleasure working for the City for almost 40 years in the Police Department and 9 years as Chief. He said he would still be around and willing to help after he retires, if needed.

Mayor Chastain thanked Chief Denton for his service. He has had an outstanding career here in McMinnville and he was very highly regarded in the Police Department and throughout the community. He said he would be missed.

Attorney Tim Pirtle reported the City has a very serious problem with coyotes running rampant in several areas of the city. He asked the Board to authorize Mayor Chastain to contact TWRA to see what can be done to deal with this problem.

Motion was made by Mr. Stacey Harvey to authorize Mayor Chastain to contact TWRA concerning this problem. The motion was seconded by Mr. Everett Brock and carried.

Mr. Ming informed the Board that the Employee Christmas Party had to be cancelled this year due to COVID-19. Individual meals will be delivered to the employees in their departments.

Mr. Ming announced Samantha Moore had received her CMFO certification. Shirley Durham is the City’s Certified Municipal Finance Officer and Elaine Tittsworth also has her CMFO certification.

Due to the Christmas holiday motion was made by Mr. Everett Brock to cancel the next regular session of the Board of Mayor and Aldermen scheduled for December 22<sup>nd</sup>. The motion was seconded by Mrs. Rachel Kirby and carried.

ANNOUNCEMENTS

There were no announcements.

ADJOURNMENT

There being no further business the meeting adjourned.

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City Recorder

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Mayor