

**REPORT OF MEETING
McMINNVILLE PLANNING COMMISSION
DECEMBER 17, 2019**

MEMBERS PRESENT

Jim Brock
Allison Moore
Rachael Kirby
Jerry Williamson
David Marttala
Connan Jones

MEMBERS ABSENT

STAFF PRESENT

Katie Kemezis, Community Planner
Rebecca Roach, CDStaff

OTHERS PRESENT

Lacy Garrison
Michael Moore
Annette Robertson
Star Smith

The December 2019 meeting of the McMinnville Planning Commission was held at 11:00 a.m. on Tuesday, December 17, 2019 in the board of the Public Works/Community Development building located at 1266 Belmont Drive, McMinnville, TN 37110. Upon establishing a quorum was present, Chairman David Marttala called the meeting to order.

APPROVAL OF PLANNING COMMISSION MEETING REPORT

A motion was made by Jim Brock to dispense with reading and approve the report from the November 26, 2019 Planning Commission meeting. The motion was seconded by Jerry Williamson and approved unanimously.

DISCUSSION ABOUT CREMATORIES IN THE CORPORATE BOUNDARY OF THE CITY

The members review amendments to the Zoning Code related to crematories and commercial crematories in the corporate boundaries of the city. Community Planner Katie Kemezis went over her staff report (see attached) which included definitions of funeral homes, crematories, and commercial crematories. Also discussed was crematories in industrial districts with a use permitted on appeal. Rachel Kirby ask about any smoke issues. Katie Kemezis stated that the crematories are licensed and regulated by the state which regulate and actively enforce. Jerry Williamson stated that crematories would have limited storage and the city should not wait too long to make decisions on crematories. With no other discussion chairman David Marttala ask for a motion. Jim Brock made the motion to approve these changes for amending the zoning code. Allison Moore seconded the motion. All members were in favor of these changes to be sent to the Mayor and Board of Alderman for review.

FINAL PLAT REVIEW FOR RESUBDIVISION OF LOT 32 AND LOT 33 OF COLDWELL-TOWELS ADDITION

Community Planner Katie Kemezis presented the plat for Coldwell-Towels. Surveyor Michael Moore stated that he split the difference moving the lot line between the houses. Jerry Williamson stated that would work out. Michael Moore stated moving this minor setback that if anything happened to the house it would not be a buildable lot. This new plat shows a minor shift in setbacks with them being thirty-five (35) feet. Michael Moore also stated that the original plat was done in the 1900's. Jerry Williamson made the motion to approve this plat and it was second by Connan Jones. All members were in favor and the plat was approved.

FINAL PLAT REVIEW FOR MARION ANNETTE ROBERTSON SUBDIVISION

Community Planner Katie Kemezis presented the plat for the Marion Annette Robertson Subdivision. In her staff report Ms. Kemezis stated that this plat is in our (UGB) Urban Growth Boundary and not in the city limits of McMinnville. This plat was presented with (97) ninety-seven feet width at building setback. The minimum width at building setback is (100) one hundred feet. This property has public

water and septic disposal. Jim Brock made the motion to approve this plat with Rachel Kirby making the second. The plat was approve unanimously.

OTHER BUSINESS

No other business was discussed

ADJOURNMENT

With no other business the meeting was adjourned with a unanimous vote on a motion by Jim Brock, seconded by Allison Moore.

Chairperson Signature _____

Secretary Signature _____

Date Approved: _____