



*City of McMinnville, Department of
Community Development*

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Memorandum

To: Historic Zoning Commission Members
From: City of McMinnville, Department of Community Development
Date: August 8, 2019

The McMinnville Historical Zoning Commission will meet on **Monday, August 12, 2019 at 10:00 a.m. in the Community Room at the Chamber of Commerce**

1. Call to order.
2. Approval of Minutes from the July 30, 2019 meeting
3. Martin Glenn Glass LLC request approval for new signage at 225 E. Morford, further described as Tax Map 068E, Group, Parcel 011.00.
4. Martin Glenn Glass LLC request approval for new signage at 221 E. Morford Street, further described as Tax Map 068F, Group E, 010.00.
5. Alon Hutchins request approval for façade alterations for property located at 302 W. Morford Street, further described as Tax Map 068F, Group E, Parcel 016.00.
6. Alon Hutchins request approval for façade alterations for property located at 302 W. Morford Street, further described as Tax Map 068F, Group E, Parcel 015.00.
7. Bill Locke request approval for alterations for property located at 210 E. Main Street, further described as Tax Map 068E, Group N, Parcel 4.
8. Any Old/New Business
9. Adjourn

Historic Zoning Commission

Minutes

Date: Tuesday, July 30, 2019

Time: 10:00 AM

Location: Chamber Building Community Room

Present: Members: Rachel Killebrew, Katie Kemezis, Steve Harvey, Tom Ward

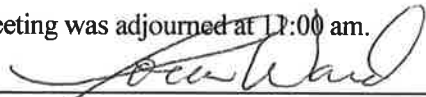
Planning Office and Other Guests: Nolan Ming, Rebecca Duncan Roach, Lisa Hobbs, Jimmy Haley

The Historic Zoning Commission met on Tuesday, July 30, 2019 at 10:00 pm. in the Chamber Community room. Each member of the commission received information from the Planning Office prior to the meeting.


1. Call to Order: in Bobby Kirby's absence, Tom Ward acting as Chairman called the meeting to order at 10:03 am.
2. Katie Kemezis made a motion to approve the minutes of the July 15, 2019 meeting and to dispense with the reading of the minutes. Steve Harvey seconded the motion and all voted in favor.
3. Certificate of Appropriateness Review – 200 W. Main Street – First United Methodist Church, Jimmy Haley representative of the COA requesting approval to replace the 140 year old doors on the outside of the church and replace with doors duplicating the original doors, (even milled the same). Jimmy also reminded us that the church is on the National Historic Register and great care will be taken to ensure integrity of the work. Also, a wrought iron fence will be placed around the columbarium. Jimmy explained that the ornate metal fence is coming from a historic home (a picture is in the COA). Katie added that if for some reason that exact fence will not work, a similar fence will be chosen. After questions and discussion from Katie Kemezis and Steve Harvey, Steve made a motion to approve with Katie Kemezis seconding the motion and all approved with comments about the beauty and care that has been taken with the beautiful church.
4. New Business: Discussion about painting in the Historic District was presented by Katie Kemezis to propose that painting require a COA. Katie pointed out that in the Design Guidelines the painting of original, unpainted masonry is not recommended but our Approval/Permit Guideline Chart only indicates that paint colors do not require a COA. She also noted previously we have indicated that painting did not require a COA but in doing so we weren't following our own guidelines. The group discussed the issue and Steve Harvey shared his concern that we shouldn't be deciding if people can paint their buildings. The group discussed the example of the Medical Clinic which is unpainted brick and realized that someone following this chart would be guided to paint the building without going through the HZC. Painting this brick would affect the historic character of the building and be difficult to reverse. The group determined the best course of action would be to update the Guideline Chart to include a line that indicates that "painting exposed or unpainted brick" required a COA. They agreed this step would give the HZC

an opportunity to speak with a property owner before irreversible work was done. Rachel Killabrew made the motion and Katie Kemezis seconded the motion. All were in favor.

5. Tom Ward brought up the discussion about the poor condition of the 1st American Bank Building on West Main Street that has been abandoned for many years. Jimmy Haley suggested that Michael Griffith would be a good contact to inquire about a contact person and/or any interest in the building. Water is entering the building and mold is visible through the window. The outside grounds are also in disrepair and unsightly.
6. Next Meeting set for August 12, 2019 at 10:00 am followed by a meeting on August 27, 2019 at 10:00. Beginning in September we will return to one monthly meeting on the last Tuesday of the month at 10:00. That date will be September 27, 2019.
7. Meeting was adjourned at 11:00 am.



Tom Ward, acting Chairman



Date