

Historic Zoning Commission

Minutes

Date: Tuesday, February 25, 2020

Time: 10:00 AM

Location: City of McMinnville Public Works Building at 1266 Belmont Drive

Present: Members: Bobby Kirby, Rachel Killebrew, Steve Harvey

Planning Office and Other Guests: Katie Kemezis, Community Planner; Rebecca Duncan Roach, City Community Development; Teresa Prober, Main Street McMinnville Director; Amy Jo Stanford, MSM President, Lisa Hobbs, Southern Standard,

HZC COA Attendees: Amanda Lowe, Dapne Jeanette Jordan, Raven Young, Ken Roberts

The Historic Zoning Commission met on Tuesday, February 25, 2020 at 10:00 am at the City Public Works Building located at 1266 Belmont Drive. Each member of the commission received information from the Planning Office prior to the meeting.

1. Call to Order: Bobby Kirby called the meeting to order at 10:05 am in Tom Ward absence.
2. Steve Harvey made a motion to approve the minutes of the January 28, 2019 meeting emailed to each member for review. Bobby Kirby seconded the motion and all voted in favor.
3. Certificate of Appropriateness Review: Amanda Lowe at 126 East Main Street - COA Application for new sign for LEMON. After reviewing the pictures and talking to Amanda, Steve made a motion to approve and Rachel seconded and all voted in favor.
4. Certificate of Appropriateness Review: Jeanette Jordan at 112 East Main Street - COA Application for new sign for Wild Nettle Wellness. After reviewing the pictures and talking to Jeanette Jordan, Steve made a motion to approve and Rachel seconded and all voted in favor.
5. Certificate of Appropriateness Review: Jeanette Jordan at 114 East Main Street - COA Application for new wooden sign for Kapri Couture Bohemian. After reviewing the pictures and talking to Jeanette Jordan, Bobby made a motion to approve and Steve seconded and all voted in favor.
6. Certificate of Appropriateness Review: Karen Kerce at 208 E. Main Street - COA Application for façade improvements, new awning, and window replacement. Karen Kerce is ill and could not come to the meeting. Bobby made a motion to table this COA until the next month's Historic Zoning Commission Meeting. Steve seconded the motion and all voted in favor.
7. Certificate of Appropriateness Review: Raven Young at 213 East Main Street - COA Application for an Awning. After reviewing the photos of the awning and the discussion and explanation of the awning with Raven Young, Steve made a motion to approve and Rachel seconded and all voted in favor.
8. Certificate of Appropriateness Review: Raven Young at 213 East Main Street - COA Application for an Awning. After reviewing the photos of the awning and the discussion and explanation of the awning with Raven Young, Steve made a motion to approve and Rachel seconded and all voted in favor.

9. Certificate of Appropriateness Review: Raven Young at 217 East Main Street - COA Application for façade improvements and renovations. Ken Roberts, owner of the building, laid out the architectural drawings and explained the details of improvements that this COA will be covering and what will be done at a later date. After reviewing the drawings and photos of the front façade of the building and various questions and answers among the participants, Rachel made a motion to approve and Steve seconded the motion and all voted in favor.
10. Update on 216 E. Main Street – Rachel Killebrew explained that she had hired two workers to tear off any damaged wood off of the front of the building, treated the entire front with termite spray, replaced damaged wood with new wood. All of the wood was sanded and prepared for painting. She called the neighboring stores on either side to inform them of the termite spray. Although she had intended to remove the wood from the front of the building which was not original to the building, it has been glued to the window beneath with a permanent marine glue and could not be removed without breaking the glass beneath, which would create the need to replace the entire front of the building. She then reported that her new plans are to paint the wood with a historic color and two artists, Pat Bigbee and Carol Neal, have offered to paint murals on the wooden panels. Rachel further explained that she no longer owned the building and is volunteering the costs of these improvements, although she does not own the building. The owner, Tammy Comfort, has thanked her for the work to improve the look of the front of the building. The discussion then turned to whether the Historic Design Guidelines contained information about murals. Katie Kemezis looked into the Design Guidelines and there are no guidelines for this. Bobby Kirby said that he built buildings in locations that do have design guidelines for murals and he would get a copy of those to bring to the next meeting. Rachel will have the workmen paint the Kilz coats and the historic outdoor paint in 2 coats and we will resume talks about painting of murals on the walls after reviewing more information on this subject.
11. A motion was made to adjourn by Steve and seconded by Bobby and all voted in favor.

Bobby Kirby, Chairman in place of Tom Ward

Date