

Historic Zoning Commission

Minutes

Date: Tuesday, May 26, 2020, 10:00 am

Location: McMinnville/Warren County Chamber of Commerce and Teleconference

Present at Chamber of Commerce/Teleconference: Members: Bobby Kirby, Rachel Killebrew, Rachel Kirby(Teleconference), Teresa Prober, Tom Ward

Planning Office Chamber of Commerce Community Room: Katie Kemezis, Community Planner; Rebecca Duncan Roach, City Community Development,

HZC COA Attendees via Zoom: Karen Kerce, Wayne Wolford, Lisa Hobbs

The Historic Zoning Commission met on Tuesday, May 26 2020 at 10:00 am Chamber of Commerce Community Room and teleconference. Each member of the commission received information from the Planning Office prior to the meeting via email.

1. Call to Order: Tom Ward called the meeting to order at 10:03 am.
2. Bobby Kirby made a motion to approve the minutes of the April 28, 2020 meeting emailed to each member for review. Teresa Prober seconded the motion and all voted in favor.
3. Certificate of Appropriateness Review: Wayne Wolford, Black History Museum of Warren County at 203 W. Main Street, Suite 13 - COA Application for Signs – after discussion and locations of the signs, Bobby Kirby made a motion to approve and Teresa Prober seconded the motion and each member of the commission approved verbally.
4. Certificate of Appropriateness Review: Carol Ann Richardson and Mary Lee Walker at 110 Market Street – COA Application for signs: Although Carol Ann Richardson and Mary Lee Walker were not in attendance on Zoom, after reviewing the Application for signs and discussion about size and location of the signs, Rachel Killebrew made a motion to approve, Tom Ward seconded the motion and each member voted verbally in favor of motion.
5. Certificate of Appropriateness Review Karen Kerce at 208 East Main Street - COA Application for façade improvements, new awning, and window replacement. After discussion among the HZC as to details about replacing the boarded up window in the rear with a wood window and repair to the window in the front of the building and replacement of the boarded up Transom in the rear of the building and questions about details for the retractable awning in the rear, Bobby Kirby made a motion to approve the COA with Teresa Prober second the motion and all voted in favor verbally.
6. Tom Ward made a motion to adjourn and seconded by Teresa Prober and all voted in favor - 10:35.

Tom Ward

Date