

## Historic Zoning Commission

### Minutes

**Date:** Tuesday, October 27, 2020 - 10:00 am

**Location:** City Hall Board Room

**Members Present:** Rachel Killebrew, Rachel Kirby (via phone), Tom Ward, Bobby Kirby (via phone)

**Planning Office Present:** Katie Kemezis, Community Planner;

**Attendees:** Carly Ratley (The Voice Box); Ashley Wright (Ashley's Attic); Dale Groves (Southern Tradition); Lisa Hobbs, Southern Standard Reporter

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The Historic Zoning Commission met on Tuesday, July 28, 2020 at 10:00 am Park Theater. Each member of the commission received information from the Planning Office prior to the meeting via email.

Call to Order: Tom Ward called the meeting to order at 10:10 am.

Approval of Minutes from the September 29, 2020 special meeting: Tom Ward mentioned two misspelled words to be corrected. Rachel Kirby made a motion to approve the minutes with the two corrections. Bobby Kirby seconded the motion and all voted in favor.

Certificate of Appropriateness Review: The Voice Box/Carly Ratley at 201 W. Main Street Ste 104 COA Application for signs. Carly Ratley approached the podium and explained the COA presented. The two signs (2' x 2' & 3' x 3' polymetal) are pictured in the COA. Katie Kemezis was asked to comment on the relevant provision from the Historic Zoning Commission Guidelines. She reported that this COA was in compliance and the particular section was presented in writing as an addendum to the packet of information from the City as Guideline 1 – Contemporary signs. Bobby Kirby made a motion to approve and Rachel Kirby seconded and all voted in favor of approval. The commission congratulated Carly Ratley on her business moving to downtown McMinnville.

Certificate of Appropriateness Review: Ashley Wright/Ashley's Attic at 118 N. Spring Street – COA Application for a sign. Ashley Wright approached the podium to answer any questions about the COA to move the sign from the current location on Main Street to the new downtown location on Spring Street. The wood sign 4' x 1' will be attached to the Awning at the new location at least 7' above the sidewalk. Ashley asked if there would be room for a Trash can on the sidewalk and how much room is needed for a bench? Katie Kemezis said 36" is needed for a bench and a position on the picture was suggested for a trash Can. After discussion, Bobby Kirby made a motion to approve and Rachel Kirby seconded the motion and all voted in favor. The commission commented on the new location and attractive remodeled store and wished her much success on this move.

Certificate of Appropriateness Review: Dale Groves/Southern Tradition at 217 E. Main Street – COA Application for a sign. Dale Groves came to the podium and explained that his existing wooden sign at his current location (7.8 ft x 4.5 ft sign) will be placed on the rear of the building at his new location over the double doors. There are pictures that show the rear of the building and the double doors as the proposed location. Also, there was a picture of the wooden sign to view. The question was asked if the Ghost sign over the door would be preserved. Dale answered that yes that when the wall is painted a wood board would be placed over the Ghost sign and his sign would be placed over the

wood thereby preserving the Ghost sign. Katie Kemezis had the guideline 2 stating that Historic signs should be preserved and maintained and that the faded “Ghost” sign more accurately conveys a sense of the past than if the sign were repainted. After this discussion, Rachel Kirby made a motion to approve and Bobby Kirby seconded the motion and all voted in favor. All welcomed Dale to downtown Main Street.

Bobby Kirby made a motion to adjourn and seconded by Rachel Kirby and all voted in favor – time 10:40 am.

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**Tom Ward**

**Date**