

**REPORT OF MEETING
McMinnville PLANNING COMMISSION
JANUARY 26, 2021**

MEMBERS PRESENT

Jim Brock
Allison Moore
Rachel Kirby
Jerry Williamson
David Marttala
Connan Jones

STAFF PRESENT

Katie Kemezis, Community Planner
Rebecca Roach, CDStaff

OTHERS PRESENT

Lisa Hobbs

MEMBERS ABSENT

Ryle Chastain

The January 2021 meeting of the McMinnville Planning Commission was held at 11:34 a.m. on Tuesday, January 26, 2021 by Zoom teleconference. Upon establishing a quorum was present, Chairman David Marttala called the meeting to order.

Jim Brock made a motion to accept the use of the Zoom teleconference platform for conducting this January 26 meeting of the McMinnville Board of Zoning Appeals. Connan Jones second the motion and it was approved unanimously by a roll call vote.

APPROVAL OF PLANNING COMMISSION MEETING MINUTES

A motion was made by Rachel Kirby to dispense with reading and approve the minutes from the December 22, 2020 Planning Commission meeting as written. Connan Jones second the motion and it was approved unanimously by a roll call vote.

REZONING REQUEST REVIEW

A rezoning request was brought before the Planning Commission to rezone 107 Hill Street, further described as 068D – H – 002.00 of the Warren County Tax Maps. The owner of the property is Adrian Hale. The owner requests the zone be changed from C-2 General Commercial to R-3 High Density Residential District. Katie Kemezis gave her staff report. Adrian Hale stated he wanted to build a duplex on the property. Jerry Williamson stated a duplex would fit nicely on the property and made the motion to approve. Connan Jones second the motion to recommend to the Board of Mayor and Alderman for approval. All members voted unanimously by a roll call vote.

STAFF UPDATES

- Katie Kemezis updates the Planning commission members of the Zoning Amendment for Attached Accessory Apartment in C-2. She stated that the Board of Mayor and Alderman approved this Amendment in December 2020. The Board of Zoning Appeals had its first request for an attached accessory apartment in C-2 approved today with a special exception.
- Update on Commission Training: The training for the Planning Commission members will be February 5, 2021. Time to be determined.
- Katie Kemezis reminded the members their Statement of Interest Forms are due on January 31, 2021.

ADJOURNMENT

With no other business the meeting was adjourned with a unanimous vote on a motion by Jim Brock, seconded by Jerry Williamson by a roll call vote. Adjourn 11:47 a.m.