

REGULAR SESSION

March 23, 2021

The Board of Mayor and Aldermen of the City of McMinnville, Tennessee, met in regular session March 23, 2021 at approximately 7:00 p.m. Adequate public notice of the agenda was given by notices posted at City Hall, articles in the Southern Standard newspaper, notices posted on the City's website and news reports on the local radio stations.

Present were: Mayor Ryle Chastain; Vice Mayor Everett Brock; Aldermen Sally Brock, Stacey Harvey, Steve Harvey, Rachel Kirby, and Zach Sutton. Absent: None. Others present: Nolan Ming, City Administrator; Shirley Durham, City Recorder; Tim Pirtle, City Attorney, and members of the news media and press.

The meeting was presided over by the Honorable Mayor Ryle Chastain, with Shirley Durham, City Recorder, recording the action taken at the meeting.

CONSIDERATION OF MINUTES

Mayor Chastain stated that written copies of the minutes of the regular session of March 9, 2021, had been sent to each member of the Board of Mayor and Aldermen previously. He asked if any member of the Board wished to make any corrections, additions, or modifications to the minutes.

Motion was made by Everett Brock to dispense with the reading of the minutes and approve them as written. The motion was seconded by Stacey Harvey and carried.

RECOGNITION OF VISITORS

Mayor Chastain recognized Detra Whiles and Lacey Jones representing My Father's Closet and Donald Crips with Young Men United. My Father's Closet is an all-volunteer organization providing aid to the Foster Care Community by supplying clothing and other necessities to children in custody.

Ms. Whiles stated they were in need of space to store their clothing and other items. Donald Crisp with Young Men United has offered the area below the Bernard School Gym that they lease from the City of McMinnville, but their lease prohibits subleasing. Any subleasing would have to be approved and authorized by the City.

Ms. Whiles agreed to submit their request in writing and specify the amount of space they need and list all of the types of items that would be stored. The City's insurance carrier would also have to approve the intended use of the space by a third party. Mayor Chastain stated that once this is done, the Board will consider the request.

Mayor Chastain recognized Bill Davis who gave an update on the HOME project on Sunset Point and reported they had spent from February 1, 2021 to February 22, 2021 \$7,000 on motel rooms.

COMMUNICATIONS

Motion was made by Everett Brock to approve a request from Hannah Johnson, on behalf of Junior Auxiliary, to hold their annual Sip & Saver fundraiser event downtown on September 25, 2021 from 5:15 pm until 10:00 pm. She also requested use of the City's lot, street closures, electricity, and water. The motion was seconded by Rachel Kirby and carried.

Motion was made by Steve Harvey to approve a request from Cassell Galligan-Davis, Executive Director, Children's Advocacy Center, for use of the Court Square Grassy Lot from April 16th to April 30th to display the Exchange Club's Field of Flags along with a banner and signage. This represents Child Abuse Prevention. April is Child Abuse Awareness month. They will also plant a "Pinwheels for Prevention" Pinwheel Garden on the lot from April 16th-April 18th. Each pinwheel will represent a child abuse victim. The motion was seconded by Rachel Kirby and carried.

PETITIONS

There were no petitions.

UNFINISHED BUSINESS

Motion was made by Everett Brock to suspend the Public Notice and Agenda Policy rules to consider the City Administrator's salary. The motion was seconded by Sally Brock and carried.

Everett Brock Finance Committee Chairman stated all the Board members were present during the Finance Committee meeting held prior to the Board meeting. The committee recommended an annual salary of \$105,000 for Mr. Ming.

Following discussion motion was made by Everett Brock to set Mr. Ming's annual salary at \$105,000 starting with the next payroll period. The motion was seconded by Sally Brock and upon call of the roll Aldermen Everett Brock, Sally Brock, Stacey Harvey, Steve Harvey, Rachel; Kirby, Zack Sutton and Mayor Chastain voted aye. Voting Nay: None. Motion carried.

NEW BUSINESS

Mayor Chastain recognized Kim Carper and Steven Dulek who gave a presentation on Enterprise Fleet Management lease program.

RESOLUTIONS

Resolution No. 2126, a resolution to appoint the accounting firm of Denning & Cantrell CPAS, PLLC, to perform the annual audit for the City of McMinnville, Tennessee, covering fiscal year July 1, 2020 through June 30, 2021, for the sum of \$23,500.00, the annual audit covering fiscal year July 1, 2021 through June 30, 2022, for the sum of \$24,000.00, and the annual audit covering fiscal year July 1, 2022 through June 30, 2023, for the sum of \$24,000.00; and to set the date the report is due; to authorize the Mayor to sign the contract; and to set the date for the resolution to become effective was introduced for adoption.

Motion was made by Everett Brock to adopt Resolution No. 2126. The motion was seconded by Stacey Harvey and upon call of the roll Aldermen Everett Brock, Sally Brock, Stacey Harvey, Steve Harvey, Rachel Kirby, Zach Sutton and Mayor Chastain voted aye. Voting Nay: None. Motion carried.

(b) Resolution No. 2127, a resolution of the City of McMinnville, Tennessee to affirm and ratify the action recommended by the Milner Recreation Center Ad Hoc Committee approving Change Order No. 74 in the total amount of \$32,193.00 for the Milner Recreation Center Renovation Project; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Steve Harvey to adopt Resolution No. 2127. The motion was seconded by Rachel Kirby and upon call of the roll Aldermen Everett Brock, Sally Brock, Stacey Harvey, Steve Harvey, Rachel Kirby, Zach Sutton and Mayor Chastain voted aye. Voting Nay: None. Motion carried.

ORDINANCES

Ordinance No. 1810, an ordinance to amend Chapter 1, Title 18 of the Municipal Code of the City of McMinnville, Tennessee, 1995 Edition and amendments thereto, by repealing and deleting Sections 18-105 Water Tapping Fees and 18-106 Sewer Tapping Fees and adopting and replacing them with new sections; to provide a severability clause; and to set the time for the ordinance and new fees to become effective was introduced for first reading.

Following a short discussion motion was made by Rachel Kirby to defer first reading on Ordinance No. 1810 until the next meeting. The motion was seconded by Steve Harvey and carried.

DEPARTMENTAL REPORTS

Ricky Morton Water and Sewer Director gave an update report on the Center Street and Warren Street projects.

Scott McCord Parks & Recreation Director gave a report on upcoming activities at the Parks Department.

Mr. Ming thanked the Board for his raise.

ANNOUNCEMENTS

Mayor Chastain announced the Board would meet in Executive Session following adjournment.

ADJOURNMENT

There being no further business the meeting adjourned.

City Recorder

Mayor