

## REGULAR SESSION

November 12, 2019

The Board of Mayor and Aldermen of the City of McMinnville, Tennessee, met in regular session at the McMinnville-Warren County Chamber of Commerce Community Room, South Court Square, Tuesday, November 12, 2019, at approximately 7:00 p.m. Adequate public notice of the agenda was given by notices posted at City Hall, articles in the Southern Standard newspaper and news reports on the local radio stations. Present were: Mayor Ben Newman; Aldermen Kate Alsbrook, Everett Brock, Steve Harvey, Rachel Kirby, and Mike Neal. Absent: Vice Mayor Ryle Chastain. Others present: City Administrator Nolan Ming; Shirley Durham, City Recorder; Tim Pirtle, City Attorney, and members of the news media and press.

The meeting was presided over by the Honorable Mayor Ben Newman, with Shirley Durham recording the action taken at the meeting.

### CONSIDERATION OF MINUTES

Mayor Newman stated that written copies of the minutes of the regular session of October 22, 2019 had been sent to each member of the Board of Mayor and Aldermen previously. He asked if any member of the Board wished to make any corrections, additions or modifications to the minutes.

Motion was made by Mr. Neal to dispense with the reading of the minutes and approve them as written. The motion was seconded by Mrs. Alsbrook and carried.

### RECOGNITION OF VISITORS

No visitors present expressed a desire to address the Board.

### COMMUNICATIONS

Upon a recommendation from Mayor Newman, motion was made by Mr. Neal to defer action on a request from Carla Savage, Chairperson Relay for Life, regarding their 2020 Relay for Life event scheduled for June 6, 2020, to be held downtown. The motion was seconded by Mr. Brock.

Mayor Newman stated that staff was working on a policy regarding Downtown Events. This policy should be finished in January and he wanted to wait on approving 2020 events until this policy is in place. He stated Ms. Savage could go ahead and publish the date for the event, but Board approval for closing streets and other event requests would be considered after the new policy has been adopted.

The motion to delay action on this request carried.

Motion was made by Mr. Neal to approve a request from Heath Roberts, 216 Rivermont Drive, for a street closure at 216 Rivermont Drive on Tuesday, November 26, 2019 from 5:00 pm to 10:00 pm for a neighborhood Thanksgiving potluck and want to use the street to set up the tables. The motion was seconded by Mrs. Kirby and carried.

#### PETITIONS

There were no petitions.

#### UNFINISHED BUSINESS

There was no unfinished business.

#### NEW BUSINESS

Motion was made by Mr. Neal to approve Mayor Newman's reappointment of Lester Cowell and Fred Hoover III to the Alcoholic Beverage Board. The motion was seconded by Mr. Harvey and carried.

Motion was made by Mr. Brock to approve a recommendation from the Finance Committee to pay the City Attorney Tim Pirtle \$3,667.00 per month for legal services not yet billed, due to the loss of computer files, and future services until January 1, 2020. The motion was seconded by Mr. Neal and carried.

#### RESOLUTIONS

Resolution No. 2090, a resolution to authorize the City of McMinnville, Tennessee to accept the low bid from Langford Fence Co. for Dog Park Fencing in the amount of \$15,850.00 for the McMinnville Parks and Recreation Department; to authorize the City Administrator to issue the necessary purchase order on behalf of the City of McMinnville; and to express the time when the resolution becomes effective was introduced for adoption.

Motion was made by Mr. Harvey to adopt Resolution No. 2090. The motion was seconded by Mrs. Alsbrook and upon call of the roll Aldermen Alsbrook, Brock, Harvey, Kirby, Neal and Mayor Newman voted aye. Voting Nay: None. Motion carried.

#### ORDINANCES

Ordinance No. 1791, an ordinance granting to Volunteer Wireless, LLC., hereinafter designated as the "Franchisee," its successors and assigns, a renewal of the existing franchise to build, construct, operate and maintain a cable television system for the purpose of providing video programming services to consumers through its system or any other fashion or manner within the

corporate limits of McMinnville, Tennessee, and the transmission of same through the corporate limits of McMinnville, Tennessee was introduced for second and final reading.

Motion was made by Mr. Neal to pass Ordinance no. 1791 on second and final reading. The motion was seconded by Mrs. Alsbrook and upon call of the roll Aldermen Alsbrook, Brock, Harvey, Kirby, Neal and Mayor Newman voted aye. Voting Nay: None. Motion carried.

#### DEPARTMENTAL REPORTS

Scott McCord, Parks and Recreation Director, gave a report on activities at the Civic Center. He estimated 3,000 people attended the Trail of Treats at the mall on Halloween.

Fire Chief Kendall Mayfield reported the Fire Department raised \$1,457.00 for breast cancer research during the month of October.

Public Works Director Frank Southard reported Bridge Street was opened back up that morning. It is not paved yet but the contractor wanted traffic to drive on it for a couple of weeks before they pave it.

Administrator Nolan Ming recognized the Water and Wastewater Department, they scored 100% on the Sanitary Sewer Survey.

He stated he was still doing research on the elevator, trying to figure out the best options.

#### ANNOUNCEMENTS

This year's Employee Christmas Party has been scheduled for December 12<sup>th</sup> at Warren County High School Cafeteria, starting at 5:30 pm.

Mayor Newman expressed thanks to Chip Greene and his friends that came into the Park Theater and raised around \$3,000 for the Food Bank.

#### ADJOURNMENT

There being no further business the meeting adjourned.

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City Recorder

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Mayor