

## REGULAR SESSION

September 14, 2021

The Board of Mayor and Aldermen of the City of McMinnville, Tennessee, met in regular session September 14, 2021, at approximately 7:00 p.m. Adequate public notice of the agenda was given by notices posted at City Hall, articles in the Southern Standard newspaper, notices posted on the City's website and news reports on the local radio stations.

Present were: Mayor Ryle Chastain; Vice Mayor Everett Brock, Aldermen Sally Brock, Stacey Harvey, Steve Harvey, Rachel Kirby, and Zach Sutton. Absent: none. Others present: Nolan Ming, City Administrator; Shirley Durham, City Recorder; Tim Pirtle, City Attorney, and members of the news media and press.

The meeting was presided over by the Honorable Mayor Ryle Chastain, with Shirley Durham, City Recorder, recording the action taken at the meeting.

### CONSIDERATION OF MINUTES

Mayor Chastain stated that written copies of the minutes of the regular session of August 24, 2021, had been sent to each member of the Board of Mayor and Aldermen previously. He asked if any member of the Board wished to make any corrections, additions, or modifications to the minutes.

Motion was made by Sally Brock to dispense with the reading of the minutes and approve them as written. The motion was seconded by Everett Brock and carried.

### RECOGNITION OF VISITORS

No visitors expressed a desire to address the Board.

### RECOGNITION OF EMPLOYEES

City Administrator Nolan Ming introduced David Baird, the new Director of the Community Development Department.

### COMMUNICATIONS

Mayor Chastain read a notice from Leadership McMinnville regarding their cancellation of the McMinnville Autumn Street Fair set for October 2, 2021, due to the rise of COVID in Warren County.

Motion was made by Zach Sutton to approve a request from Clark George and Amy Ware for approval for Warren County High School's 2021 Homecoming Parade route on Friday, October 15, 2021. They requested closing of West Colville Street from 12:15 pm until the end of

the parade. Lineup will begin at 12:30 pm and the parade will begin at 1:30 pm at Tire Mart and run the length of Main Street, ending at the Farmer's Market. The motion was seconded by Rachel Kirby and carried.

Motion was made by Sally Brock to approve a request from Ashley Wright, Board Secretary of McMinnville Young Professionals, to waive the rental fee for their use of Ramsey Park's pavilion on Thursday, September 23 from 11:00 am until 1:00 pm for their professional development luncheon event. The motion was seconded by Rachel Kirby and carried.

#### PETITIONS

There were no petitions.

#### UNFINISHED BUSINESS

Motion was made by Steve Harvey to approve a recommendation from the Finance Committee for the donation of \$40,000 to Main Street McMinnville. The motion was seconded by Rachel Kirby and carried.

#### NEW BUSINESS

Motion was made by Sally Brock to suspend the Public Notice and Agenda Policy rules to consider a recommendation from the Safety Committee regarding the Police Department's software. The motion was seconded by Steve Harvey and carried.

The Police Department entered into a prior agreement for software products with EmergiTech, LLC, a Zuercher Technologies Company and the Police Department is a currently licensed end user of the EmergiTech software.

Through asset purchase, CentralSquare Technologies, LLC is the owner of all Zuercher subsidiaries. The Police Department desires to discontinue use of the EmergiTech solution and upgrade to the CentralSquare Software.

Motion was made by Sally Brock to approve the change and authorize Mayor Chastain to sign the contract with CentralSquare Software. The motion was seconded by Stacey Harvey and carried.

#### RESOLUTIONS

There were no resolutions.

#### ORDINANCES

Ordinance No. 1820, an Ordinance of the City of McMinnville to amend Chapter 5 of Title 14 of the Official Zoning Code of the City of McMinnville, Tennessee, which is the Official

Zoning Code of the City of McMinnville, to add a provision for the use of beauty salons and barber shops in the High Density Residential District as special exception use; and to set the date that this ordinance shall become effective was introduced for second and final reading.

Motion was made by Stacey Harvey to pass Ordinance No. 1820 on second and final reading. The motion was seconded by Everett Brock and upon call of the roll Aldermen Everett Brock, Sally Brock, Stacey Harvey, Steve Harvey, Rachel Kirby, Zach Sutton, and Mayor Chastain voted aye. Voting nay: none. Motion carried.

Ordinance No. 1821, an Ordinance of the City of McMinnville, Tennessee, to change the zoning classification of a property located at 623 & 625 North Spring St. from R-2 Medium Density Residential District to R-3 High Density Residential District; and to express the time for this ordinance to become effective was introduced for second and final reading.

Motion was made by Sally Brock and seconded by Rachel Kirby to pass Ordinance No. 1821 on second and final reading. Upon call of the roll Aldermen Everett Brock, Sally Brock, Rachel Kirby, Stacey Harvey, and Mayor Chastain voted aye. Voting nay: Aldermen Steve Harvey and Zach Sutton. Motion carried.

Ordinance No. 1822, an Ordinance of the City of McMinnville, Tennessee, to appropriate funds to certain nonprofit charitable organizations and certain nonprofit civic organizations to promote civic betterment, social improvements and the health and general welfare of the residents of the City of McMinnville and to promote the economic welfare of the City of McMinnville and its residents, for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in the aggregate amount of \$444,613.00 and to provide the conditions under which the appropriations are made; and to express the time when the ordinance becomes effective was introduced for first reading.

Motion was made by Everett Brock to pass Ordinance No. 1822 on first reading. The motion was seconded by Rachel Kirby and upon call of the roll Aldermen Everett Brock, Sally Brock, Stacey Harvey, Steve Harvey, Rachel Kirby, Zach Sutton, and Mayor Chastain voted aye. Voting nay: none. Motion carried.

Ordinance No. 1823, an Ordinance of the City of McMinnville to amend Section 101 of Chapter 1 of Title 17 of the Municipal Code of the City of McMinnville, Tennessee, which outlines Refuse Definitions, and to amend Chapter 1 of Title 17 of the Municipal Code of the City of McMinnville, Tennessee to add section 17-126, which outlines special conditions; and to set the date that this ordinance shall become effective was introduced for first reading.

Motion was made by Stacey Harvey to pass Ordinance No. 1823 on first reading. The motion was seconded by Sally Brock and upon call of the roll Aldermen Everett Brock, Sally Brock, Stacey Harvey, Steve Harvey, Rachel Kirby, Zach Sutton, and Mayor Chastain voted aye. Voting nay: none. Motion carried.

#### DEPARTMENTAL REPORTS

Scott McCord, Parks and Recreation Director, informed the Board that it was time to start basketball registration. He asked, due to the current rise in COVID cases, if he should proceed with registration. Following discussion, the Board told him to go ahead and start registration.

Mr. Ming reported the installation of the new methane gas vents at the landfill has been completed and the vents are working well.

#### ANNOUNCEMENTS

Stacey Harvey recognized and congratulated Nathaniel Green, the City's Consulting Engineer with James C. Hailey Engineering Firm, who was recognized at the TAUD Conference in Gatlinburg and received the Associate Member of the Year Award.

#### ADJOURNMENT

There being no further business the meeting adjourned.

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City Recorder

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Mayor