

Historic Zoning Commission

Minutes

Date: Tuesday, November 26, 2019

Time: 9:30 AM

Location: City of McMinnville public Works Building at 1266 Belmont Drive

Present: Members: Bobby Kirby, Rachel Killebrew, Steve Harvey, Tom Ward

Planning Office and Other Guests: Katie Kemezis, City Planner; Nolan Ming, City Manager; Melanie Stinson, David Stinson; Shelly Miller, Lisa Hobbs

The Historic Zoning Commission met on Tuesday, November 26, 2019 at 9:30 am at the City building located at 1266 Belmont Drive. Each member of the commission received information from the Planning Office prior to the meeting.

1. Call to Order: Tom Ward called the meeting to order at 10:00 am.
2. Steve Harvey made a motion to approve the minutes of the August 27, 2019 meeting and to dispense with the reading of the minutes. Bobby Kirby seconded the motion and all voted in favor.
3. **Certificate of Appropriateness Review:** Shelly Miller from Miller Photography submitted a COA for a permanent sign to be located on the side wall of 303 W. Main Street, Tax Map 068F F 002.00. The business sign will be white Aluminum with the lettering in red and black. The sign will be 12' x 6', the same size as the Simpson Sign hanging above it. A photo of the sign was on the COA. A motion was made by Steve Harvey to approve and seconded by Tom Ward and all voted in favor.
4. **Certificate of Appropriateness Review:** Melanie and David Stinson COA request for a refurbished original neon signage at 111 E. Morford St, further described as Tax Map 068E C 006.00. This request included a discussion of the following provision of the Historic Design Guidelines: Miscellaneous Components – Signs: Guideline 1B: Signs should not be internally lit or flashing. Bobby Kirby made a motion to approve both the sign and to allow this provision to be updated in the Design Guidelines. Steve Harvey seconded the motion and all voted in favor and complemented the Stinson family for their plans to apply for a grant to renovate the building and to return it to its original façade including the original signage.
5. Katie Kemezis discussed the terms of the Historic Zoning Commissioners service by Bobby Kirby, Tom Ward, Steve Harvey and Rachel Killebrew. Bobby Kirby made a motion to appoint Tom Ward as the next Chairman to replace his term as Chairman. All voted in favor.
6. Katie Kemezis discussed and handed out a report on the Certified Local Government (CLG) Training that she and Rachel Killebrew attended at Columbia TN on November 6, 2019.
7. A motion was made to adjourn and seconded and all voted in favor.

Bobby Kirby, Chairman

Date