

Historic Zoning Commission

Minutes

Date: Wednesday, October 30, 2019

Time: 10:00 AM

Location: 1266 Belmont Drive

Present: Members: Bobby Kirby, Rachel Killebrew, Steve Harvey, Tom Ward

Planning Office and Other Guests: Katie Kemezis, staff; Kathy Brewer; Trea Miller, Harold Lough

The Historic Zoning Commission met on Wednesday, October 30, 2019 at 10:00 am at the City building located at 1266 Belmont Drive. Each member of the commission received information from the Planning Office prior to the meeting.

1. Call to Order: Tom Ward called the meeting to order at 10:01 am.
2. Steve Harvey made a motion to approve the minutes of the August 27, 2019 meeting and to dispense with the reading of the minutes. Rachel Killebrew seconded the motion and all voted in favor.
3. **Certificate of Appropriateness Review:** Kathy Brewer requested approval to replace the cloth awning with a standing seam awning at 111 N. Spring Street, Tax Map 068E H 003.01. Kathy Brewer was in attendance. After discussion about the recommended type of Standing Seam Awning, Steve Harvey voted in favor of the awning proposed with Bobby Kirby seconded the motion and all voted in favor.
4. **Certificate of Appropriateness Review:** Trea Miller request approval for new signage at 111 E. Morford St, Tax Map 068E C 006.00. Trea Miller was in attendance. Discussion occurred around the photo of the super-imposed sign shown in the packet of information. Bobby Kirby made a motion to approve and Steve Harvey seconded the motion and all voted in favor. The Commission welcomed his business to downtown McMinnville.
5. **Update on Miller Photography signage at 305 W. Main Street, Tax Map 068F F 002.00:** Katie Kemezis provided the update on the temporary banner signage that was proposed in the August 27 commission meeting by Shelly Miller. At that meeting the 12ft x 6ft vinyl banner, that had already been mounted on the side wall, was not approved and Ms. Miller was asked to propose another more permanent signage within 60 days. Mrs. Kemezis related that the 60 days has passed and Ms. Miller had not made a decision whether to place a permanent sign or not. After discussion, the commission offered her another 14 days to make a decision of what she will do for signage and Katie Kemezis will relay that information.
6. Katie Kemezis announced about the CLG Training available on November 6 in Columbia Tennessee from 12:30 – 4:30 if anyone from the commission wishes to attend she will make the reservations. Rachel Killebrew wants to attend and ride with Katie Kemezis.
7. Tom Ward made a motion to adjourn, seconded by Bobby Kirby and all voted in favor. The commission adjourned at 10:45.

Bobby Kirby, Chairman

Date